

**Minutes of Meeting of Earls Colne Parish Council**  
**held in the Council Chamber on Wednesday 21<sup>st</sup> August 2019**

**PRESENT:** Cllrs. Mrs. M. Barrett, Mr. J. Bendall, Mr. T. Calton, Mr. R. Curtis, Mrs. J. Parish, Mr. I. Sparks, Mrs. N. Spelling, Mr. H. Street and Mr. M. Tracey; District Cllrs. G. Spray and G. Courtauld and Essex County Cllr J. Beavis ; Mrs. A. Emerson (Clerk).

1. **APOLOGIES FOR ABSENCE:** Cllrs. Mrs. J. Meleschko.
2. **DECLARATIONS OF INTEREST:** Cllr. I. Sparks declared an interest in agenda item 6b relating to 19/01340/HH.
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:** No members of public in attendance.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 17<sup>th</sup> July 2019 were approved and signed as a true record.
5. **CLERK'S REPORT:** Report provided, detailing status of previous resolutions. Members agreed that the Community Library should be added to the agenda for September. Clerk to arrange for Cllr. Curtis to attend Holmes & Hill Planning Law Update on 26<sup>th</sup> September. Clerk to arrange a daytime session with Neighbourhood Watch Group and Friends & Neighbours Group for a Thursday in September/October.
6. **PLANNING:**
  - a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	Decision
18/00372/DAC	Land North East of Station Road	Application for approval of details reserved by conditions 4, 10, 11, 12, 14, 15, 16, 17, 18, 19, 21, 22 and 24 of approved application 17/00140/VAR	Application Permitted
19/00433/FUL	Essex Golf and Country Club, The Airfield	Change of use of land to site 9 holiday lodge caravans and associated hard and soft landscaping	Application Permitted
19/00116/TPOCON	1 Park Lane	Notice of intent to carry out works to a tree in a conservation area - 1 x eucalyptus tree, reduce by 2.0 / 2.5 mtrs	Application Permitted
19/00120/TPO	6 Oxford Court	Notice of intent to carry out works to tree protected by TPO 64/00 - carry out a 20% thin and 1.5 metres cut back, the tree is overhanging and touching the roof of no 6.	Application Permitted
19/00125/TPOCON	River House, Lower Holt Street	Notice of intent to carry out works to trees in a Conservation Area - Fell conifer in front garden, fell white poplar tree, fell walnut tree, fell large willow, reduce line of conifers in height by 3 meters	Application Permitted

Application No.	Location	Description	Decision
19/00160/TPO	20 Kemsley Road	Notice of intent to carry out works to trees protected by TPO 41/00 - Reduce 1 oak and 1 field maple by approx 1.5 m back to old points and crown thin by 30%	Part Granted, part refused
19/00142/TPOCON	4 Brickwall Court, Foundry Lane	Notice of intent to carry out works to a tree in a conservation area - fell one contorted willow	Application Permitted
19/01105/HH	Colne Green Farm, Halstead Road	Erection of a detached cartlodge	Application Permitted
19/01089/HHPA	13 Lowefields	Erection of a single storey rear extension. Extension will extend beyond rear wall of the original house by 3.5m, with a maximum height of 3.3m and 2.8m to the eaves of the extension	Planning Permission Required

b) Current Applications were reviewed by the Parish Council as follows: -

- Tree related applications – Richard Curtis

Application No.	Location	Description	Parish Council Decision
19/00186/TPOCON	Ashwells, Park Lane	Notice of intent to carry out works to tree in a Conservation Area - Reduce unbalanced side of Holm Oak by 4 metres	No objection
19/00185/TPOCON	River House, Lower Holt Street	Notice of intent to carry out works to tree in a Conservation Area - Fell tree see photos and plan for more information	No objection
19/00184/TPOCON	The Old Red House, 52 Park Lane	Notice of intent to carry out works to trees in a Conservation Area - Fell Lime by house, manage small copse at bottom of garden fell Holly's and Laurels and Fell Yew tree	No objection
19/01224/DAC	Land West of Station Road	Application for approval of details reserved by condition no. 11 of approved application 18/00121/OUT	Objection based on concerns re changes to plan – Clerk to set up meeting with planning officer to discuss further

- Other applications – Jackie Parish

Application No.	Location	Description	Parish Council Decision
CC/BTE/55/19/PRE	Earls Colne Primary School, Park Lane	Pre application advice for construction of permanent 2no. classbase building	No objection

Application No.	Location	Description	Parish Council Decision
19/01340/HH	11 Kemsley Road	Erection of a two-storey side extension	No objection
19/01263/HH	The Old Red House, 52 Park Lane	Internal alterations, demolition of single storey side extension, Replacement of conservatory with an orangery, new roof including loft conversion.	No objection
19/01351/NMA	Land West of Station Road	Application for a non-material amendment following grant of planning permission 18/00121/OUT - to remove the requirement for all hardstanding to be permeable	No objection
19/01229/DAC	Land West of Station Road	Application for approval of details reserved by condition 14 of approval 18/00121/OUT	Information Only
19/01228/DAC	Land West of Station Road	Application for approval of details reserved by condition 13 of approval 18/00121/OUT	Information Only
19/01227/DAC	Land West of Station Road	Application for approval of details reserved by condition 21 of approval 18/00121/OUT	Information Only
19/01226/DAC	Land West of Station Road	Application for approval of details reserved by condition no. 20 of approved application 18/00121/OUT	Information Only
19/01225/DAC	Land West of Station Road	Application for approval of details reserved by condition no. 19 of approved application 18/00121/OUT	Information Only
19/01223/DAC	Land West of Station Road	Application for approval of details reserved by condition nos. 7, 8 and 9 of approved application 18/00121/OUT	Information Only
19/01244/DAC	Land North East of Station Road	Application for approval of details reserved by condition nos. 7, 12, 13 and 14 of approved application 18/00371/REM	Information Only
19/00802/REM	Land West of Station Road	Re-consultation on application for approval of reserved matters following outline approval 18/00121/OUT	Information Only

7. **REVIEW FREEDOM OF INFORMATION & DATA PROTECTION POLICIES:** Members agreed minor amendments to grammar and approved six policies: Freedom of Information Policy, Publication Scheme, Data Protection Policy, General Privacy Notice (General Public), Privacy Notice – Staff & Councillors, & Data Retention Policy.
8. **UPDATE ON NEIGHBOURHOOD PLAN:** Cllr. T. Calton provided an update on questionnaire related activities and noted that the funding application had been approved.
9. **ESSEX COUNTY COUNCIL MATTERS:**
  - a) Proposed 40mph speed restriction extension Station Road  
Members reviewed the proposal from ECC and the comments from those councillors responsible for Highways. Members agreed to the ECC proposal but suggested that the speed restriction be extended to Colne Engine and modified to 30mph.
  - b) Resident request for speed bumps on Monks Road  
Members reviewed the resident request for speed bumps but agreed that this would not be progressed.
10. **BRAINTREE DISTRICT COUNCIL MATTERS:** Members raised questions to Cllr. Spray in relation to the report on Section 1 of the Draft Local Plan.

**11. FINANCE:**

- a) Payment of Invoices – Members reviewed the list of payments for August 2019 and a summary of budget overspends and approved all expenditure. Unbudgeted items relating to electrical work required at the Car Park and plumbing work required at the Village Hall were approved. Clerk to add servicing and blade sharpening for mowers to the budget discussion for 2020/21.
- b) Bank Reconciliation July 2019 – reconciliation review completed by Cllr. Barrett.

Meeting closed at 9.07 pm

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Chairman

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Date