

**Minutes of Meeting of Earls Colne Parish Council**  
**held in the Village Hall 20<sup>th</sup> October 2021.**

**PRESENT:** Cllrs., Mrs. M. Barrett, Mr. J. Bendall (Chair), Cllr. Mr. T. Calton, Mr. R. Cook, Mr. R. Curtis, Mrs. J. Parish, Mr. I. Sparks, Mrs. N. Spelling, Mr. H Street; County Cllr. C.Siddall; and District Cllr. G. Spray; and D. Hayns (Clerk)

- 1. CONFIRMATION OF CLEAR TESTS FOR ATTENDEES:**
- 2. TO RECEIVE APOLOGIES FOR ABSENCE;** District Cllr. G. Courtauld, Cllr. Mr. N. McKean, Spike Townsend - Community Special
- 3. TO RECEIVE DECLARATIONS OF INTEREST:** Cllr. R. Curtis 9(b)7; Cllr. I Sparks 9(b)2; Cllr. I. Sparks 9(b)7
- 4. TO APPROVE THE MINUTES OF THE FOLLOWING MEETING - PARISH COUNCIL MEETING 15<sup>th</sup> September 2021:** Minutes approved
- 5. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**  
Mr B Lynham, Mr & Mrs Thorne - General Interest
- 6. FINANCE:**
  - a) To approve the payment of October invoices
  - b) To acknowledge completion of the bank reconciliation for August and September 2021
    - Members noted that the Bank Reconciliation for August and September had now been completed by Cllr. M. Barrett.
- 7. TO RECEIVE THE CLERK'S REPORT:** Report provided, detailing status of previous resolutions.  
Clerk provided an update on the following: -
  - Dog Waste bins – There has been an issue with the cut through from Burrows Road to Queens Road for some time which we have been monitoring – there are dog waste bags being thrown on the floor as well as being pushed in the bushes. Letter to neighbouring properties about authority to post signage, (Clerk to Action).
  - Thanks expressed for our Community Worker Ray Josselin who has now retired – Purchase of retirement gift confirmed. (Clerk to Action).
  - Garages at the back of De Vere Road Confirmation received that schools are being engaged for works to the mural.
  - Clerk to organise further displays for the window at 15 High Street. Ideas to be shared but community info including siting of defibrillators and winter emergency information would be a good idea.

## 8. TO RECEIVE THE COMMUNITY SPECIALS REPORT:

- Unfortunately the Community Special could not attend the meeting.
- Feedback on speeding issues within the Village. Cllr. Siddall to let us have the outstanding Highways List so that we can offer feedback on issues. (Clerk to Action.)
- Cllr. Siddal to clarify the guidelines for use of portable VAS within the Village.

## 9. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
21/03044/TPOCON	29 Hillie Bunnies, CO6 2RX	Fell diseased Cherry tree at rear of property	Application Withdrawn
21/02624/LBC/21/02623/HH	Blackberry Barn Burnthouse Road CO6 1AS	Alterations and erection of a two storey extension of residential barn	Application Permitted
21/02456/PLD	41 Coggeshall Road CO6 2JR	Application for a Certificate of Lawfulness for a proposed development – Conversion of existing integral garage	Application Permitted
21/02357/PLD	65 Tey Road CO6 2LQ	Application for Certificate of Lawfulness for Proposed Development – replacement of existing porch	Application Permitted
21/02267/HH	The Limes 13 Coggeshall Road CO6 2JP	Proposed Front porch extension and remodelling of external finishes	Application Permitted
21/02224/HH	38 Queens Road CO6 2RS	Par single, part-two storey rear extension	Application Permitted
21/01832/FUL	Earls Colne Tennis Club	Erection of single-storey extension to existing clubhouse	Application Permitted
21/01611/HH	41 Aubrey Close CO6 2FG	Single Storey rear conservatory extension	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

Application No.	Location	Description	Parish Council Decision
21/02815/TPOCON	28 Thomas Bell Road CO6 2PF	Notice of intent to carry out works to a tree in a Conservation Area - T1 - Cherry Plum Tree - remove to ground level - the tree has outgrown the garden. The tree is to be replaced by suitable smaller species - eg. Rhododendron	No Objections
21/02820/TPO	18 Morleys Road CO6 2NT	Notice of intent to carry out works to trees protected by Tree Preservation Order 40/00 - Reduce Birch by 3 meters as too big for such a small garden and Cut back over hanging Beech from number 19 to boundary using growth points. Tree seems to be diseased, so worried	No Objections

		about branches dropping into garden	
21/02821/TPOCON	Ashwells Park Lane Earls Colne Essex CO6 2RH	<p>Notice of intent to carry out works to trees in Conservation Area –</p> <p>Location back garden –</p> <p>Behind protected Holm Oak, there are a row of Yews and other hedge plants.</p> <p>Clients want to reduce to approx 7 meters,</p> <p>2, Reduce Beech tree by 2 meters,</p> <p>3, Reduce Oak by 2 meters in the back garden and</p> <p>4, Front garden reduce Oak by front garden gate to old points</p>	No Objections
21/02722/FUL	Springtrees Tey Road CO6 2LG	Erection of 1 x 3 bed and 1 x 4 bed two-storey detached dwellinghouses (2 units), with associated access road and parking.	No Objections
21/02883/HH	45 Lowefields CO6 2LH	Single-storey rear extension	No Objections
Let	River House Lower Holt Street CO6 2PH	<p>Notice of intent to carry out works to trees in a Conservation Area</p> <p>Fell row of Conifers along Mill pond to expose row of Silver Birches which are better features and in turn create more light to the Mill Pond.</p>	No Objections
21/02985/HH	The Lodge Station Road CO2ER	Erection of a 2 bedroomed detached annexe	No Objections, though recommendation for Caveat.
21/02951/TPOCON	Eden House 12 Upper Holt Street CO6 2PG	<p>Notice of intent to carry out works to trees in a Conservation Area - T1 Eucalyptus - Section fell to ground level</p> <p>Too large / Outgrown area - (Home owner is looking to replace with a more suitable tree)</p>	No Objections

#### 10. Request for clarity of ownership on the access triangle of land on Persimmon development

- Land registry documents to be shared with BDC Planning Officer with covering letter asking for clarification.(Clerk and Cllr. Cook to action).

#### 11. Request for an update on speeding issues

- Letter to Essex Police to be drafted requesting engagement. (Clerk and Highways Team to Action)
- Request for around £2000 solar powered, mobile, speed sign to be purchased. Put forward to Budget discussions (Cllr. Sparks)
- Request again made for current listing from Highways spreadsheet (D.Cllr Siddall)

## **12. Vote to confirm adoption of new Working Group set up**

- Adoption of new Working Group set up confirmed, as with the new Agenda layout, to be implemented, and reviewed.(Action - All)
- Cllr. Barrett left the meeting. 8.35pm.

## **13. Improving engagement with residents**

- Ask the Village Scheme – approved. Engagement on siting and method to be undertaken (Clerk and Cllr. Calton to action)
- Junior Parish Council Scheme – approved. Cllrs. Calton, Parish and Spelling to set up a new working group.
- Dates to be provided to Clerk to set up first Drop in Surgery meeting (Cllr McKean & Cllr. Street)

## **14. Actions taken since last Parish Council Meeting that were not on the Agenda**

- Boots Shop window – issues with condition – ongoing but this is being seriously enforced by Coop Estates.
- Working Group for Waste Issues within the Village. A big issue at the moment. Cllr. Sparks to lead as part of the Community Worker Group.
- Footpath between Reuben Walk and Foundry Lane – Iron fence has been damaged – ownership of area unknown. BDC Building Enforcement engaged.

## **15. Update on Village Hall Refurbishment**

- Quiz at the Village Hall – in light of the current Government guidelines – delayed until next spring. Partly deferred due to need of clarification by all proposing parties – vote confirmed Cllrs happy for PC involvement per se with clarification when new date confirmed.
- Works to Village Hall reviewed.

## **16. To discuss Youth Issues within the Village**

- Agreed that Essex Youth Team to be engaged again at next Supporting Communities meeting (Clerk to Action and liaise with Cllr.Mckean)

## **17. To receive update on the Neighbourhood Plan**

- Landscape Character Assessment should be with us by the end of October.
- A first draft of the NP document is with the Steering Group for comment and input.
- There has been a point raised about the link between the NP and S.106/Cils funding. Further information to be acquired (Action – Cllr Calton)

**18. To confirm advertisement for Co-option and deadline**

- Advertisement can go onto Facebook (Clerk to Action)
- Advertisement to go into 15 High Street Window with new display (Clerk to Action)

**19. Noticeboards within the Village**

- Deferred to next meeting due to need for clarification from all proposing parties.

**20. S.106 update**

- Deferred to next meeting due to need for clarification from all proposing parties.

**21. Update on Platinum Jubilee Plans**

- Works on suggested format shared and confirmed.
- Cllr. Curtis & Cllr. Spelling require document to be re-shared (Clerk to Action)

**22. Update on Remembrance Sunday Plans**

- Meeting with St Andrews team had to be delayed. Meeting will now take place w/c 25/10/21.

**23. Update on Carol Service/Christmas Plans**

- Real tree for the Village Hall to be organised along with new decorations. (Caretaker and Cllr. Parish to Action)
- Real tree for the Village Green. Cllr. Parish to look into. Details for best way to access power for lighting to be investigated by Clerk.
- Working Group to be brought on line early next year to investigate new format of engagement for next year. Members tbc (Clerk to Diarise)

**24. Update on Electric Vehicle Charging Points**

- After new information on mandatory review - application for grant to be undertaken by Cllr Street and Clerk.
- Funding for lead payments to be investigated (Cllr Street and Clerk)

**25. Update on BALC meeting**

- Cllr Barrett advised that, unfortunately, she was unable to attend the meeting due to technical issues.

**26. Update on Braintree District Highways Panel**

- Future VAS signs will have to be funded by Parish and Town Councils, permission and any contractors involved will still have to be approved by ECC Highways

Meeting ended 9.40pm.

-----  
Chairman

-----  
Date