

**Minutes of Meeting of Earls Colne Parish Council**  
**held in the Council Chamber on Wednesday 20th June 2018**

**PRESENT:** Cllrs. Mrs. M. Barrett, Mr. J. Bendall, Mr. T. Calton, Mr. R. Curtis, Mrs. G. McCubbine, Mr. I. Morton-Smith, Mr. I. Sparks, Mr. H. Street and Mr. F. Williams.

Mrs. A. Emerson was present in her capacity as Clerk, together with District Cllrs. G. Spray and C. Siddall.

1. **APOLOGIES FOR ABSENCE:** Cllr. J. Parish, Cllr. P. Clarry, County Cllr. J. Beavis.

2. **DECLARATIONS OF INTEREST:** None.

3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**

Chairman gave an overview of rules regarding agenda items and importance of matters being publicised prior to discussion at the Parish Council Meeting so that all members of the community have an opportunity to contribute if they wish to.

6 residents attended from Tey Road Group to provide an update on their activities in relation to the planning application for 'Land Rear of Tey Road'. An independent Highways survey had been conducted and preparation is underway for the planning committee. Chairman agreed that it would be beneficial for Parish Council to meet with those representatives who are planning to present at the Planning Committee so that messaging is co-ordinated.

2 residents attended to hear update re agenda item 6c.

Chairman invited District Councillors to respond on agenda items as matters arose.

4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:** The minutes of the Parish Council Meeting of 16<sup>th</sup> May 2018 were approved and signed as a true record.

5. **CLERK'S REPORT:** Report provided to members. Update provided on discussion with Management Groups on Atlas Works Estate – no further action to be taken by Parish Council. Agreed that requests to assess interest in the village for Open Gardens and Earls Colne In Bloom need to be co-ordinated by residents rather than the Clerk. Clerk to distribute rota for Four Colnes Show. Cllr. I. Sparks advised members that should we not get sufficient interest in village for Speed watch, we may explore running a joint scheme with White Colne and Colne Engaine.

6. **PLANNING:**

a) Decisions reached as follows:-

18/00099/TPOCON - Notice of intent to carry out works to trees in a Conservation Area - Cut all branches up to approx. 6ft from the ground, Meadow Adj 1-5 Ashwells Meadow- - Application Permitted

17/02158/FUL - Erection of cart lodge, new porch and other alterations, Colne Green Farm Halstead Road – Application Permitted

18/00716/DAC - Application for approval of details reserved by condition nos. 3 and 5 of approved application, Claypits Coggeshall Road – Application Permitted

18/00571/PLD - Conversion and extension of existing garage to form fitness room, garden room and store, 12 The Croft – Application Refused

17/02116/FUL - Erection of stable block, change of use of 2.44 acres of agricultural land to equestrian and erection of 3 bay cart lodge style garage, The Cart Lodge Coggeshall Road – Application Refused

18/00372/DAC - Application for approval of details reserved by condition nos. 4, 10, 11, 12, 14, 15, 16, 17, 18, 19, 21, 22 and 24 of approved application 17/00140/VAR, Land North East Of Station Road – Application Part Granted / Part Refused

18/00085/TPO - Notice of intent to carry out works to tree protected by Tree Preservation Order - Lime (T1) - Reduce tree by removing approx 4 metres off the height and between 2-3 metres from the width. Tree is in close proximity to the applicants house and causing excessive shading on the property and garden area, 26 Josselin Close – Application Part Granted / Part Refused

18/00605/HHPA - Erection of rear single storey family room extension linked to existing extension. Extension will extend beyond rear wall of the original house by 6.000m, with a maximum height of 3.667m and 2.819m to the eaves of the extension, 12 The Croft – Planning Permission Required

b) Current Applications were reviewed by the Parish Council as follows:-

18/00149/TPOCON - Notice of intent to carry out works to trees protected by Tree Preservation Order - Pollard Lime Trees, Connaught House, 19A Coggeshall Road – supports the removal of dead wood and epicormics growth only.

18/00141/TPOCON - Overhanging into neighbouring gardens - Reduce 2 meters off width, Forge Cottage, 59 Foundry Lane – no objections.

18/00140/TPO - Notice of intent to carry out works to trees protection by Tree Preservation Order 5/02 Trimming of 2 Yew trees on sides adjacent to the pond by 3 feet – Old Pond House, Halstead Road – no objections.

18/00129/TPO - Notice of intent to carry out works to trees protected by Tree Preservation Order 64/00 - Cut back Sycamore (T1) to old cuts approx 2-2.5 metres and 3 metre lift and Reduce and reshape Yews (T2 & T3) up to 2 metres, 5 Oxford Court – no objections.

18/00858/FUL - Demolition of an existing office/workshop/pig sty and erection of a detached single storey annexe, Peartree Hall, Coggeshall Road – no objections with caveat that the new annexe cannot be sold as a separate dwelling or used as a commercial business in the future.

18/00881/FUL - Erection of new greenkeepers building for secure equipment housing, repairs workshop and secure intal storage/charging facility for golf buggies, tractors, grasscutters, etc, Colne Valley Golf Club, Station Road – no objections.

c) Chairman gave an update on the current status re the transfer of public open space re 'land North East of Station Road'. The solicitor has advised the Parish Council to liaise with CALA and BDC direct to minimise legal expenses. Two outstanding items to be closed out before letter is sent to CALA. Members responsible for this site to meet to discuss these points, Thursday 21<sup>st</sup> June, 2.30pm.

d) Cllr. J. Bendall responsible for planning matters for July.

e) Cllr. C. Siddall provided an update on Garden Communities and the impact of the Inspector's feedback on the Local Plan. The Garden Communities provides a significant proportion of housing in the Local Plan and the Inspector has requested further evidence on commitment to provide/build the required infrastructure. Further work to revise the plan is required and this may delay the Local Plan.

f) Cllr. G. Spray provided further insights on the Local Plan and work required by BDC to provide evidence on transport, viability and sustainability. Cllr. G. Spray advised that housing targets would not be modified if garden communities were removed from the Local Plan which would result in pressure to support more development. Current view is that BDC will be able to

respond to points raised and plan review can commence in Autumn. One area outside of their responsibility is the A120. Route D has been put forward, but Highways England will not make a decision until next year.

Cllr. G. Spray advised that the planning application relating to 'Land West of Station Road', which has been recently modified to 90 dwellings from 115, has a provisional date for the Planning Committee - Tuesday 17<sup>th</sup> July.

7. **MEMBER'S REPORTS:** No matters reported
8. **NEIGHBOURHOOD PLAN:** Cllr. I. Morton-Smith summarised the approach for the neighbourhood plan and reviewed the various options for producing the newsletter which will be sent to all residents. Clerk to arrange printing of newsletter and envelopes. Clerk to follow up with BDC to confirm if initial costs are covered by funding.
9. **MODEL STANDING ORDERS:** Cllr. I. Morton-Smith informed members of the review of standing orders that had been conducted and drew their attention to a number of points. Members agreed that members of public who wish to speak during the public participation session be limited to 3 minutes, timed by the Clerk. Members agreed to adopt the Model Standing Orders.
10. **ROLES AND RESPONSIBILITIES:** Allocation of roles and responsibilities by councillor reviewed and changes agreed as follows:- Cllrs. T. Calton and I. Sparks to take on Emergency Planning, Cllr. M. Barrett to be added to Millennium Green Trust, Cllr. J. Bendall to be added to Transport, Cllr. G. McCubbine to be added to Play Areas. New area of responsibility added to list for Clocks, assigned to Cllr. R. Curtis.
11. **COMMUNITY WORKER:** Members reviewed report on Community Worker activities for the month. Clerk to follow up on use of water bowser and to send thank you letter to resident who jet washed museum paving for us.
12. **ESSEX COUNTY COUNCIL MATTERS:** Cllr. J. Bendall advised that Braintree District Highways Panel meeting scheduled for 21<sup>st</sup> June has been deferred to later in the year. In the interim, a separate meeting with County Cllr. Jo Beavis and Jasmine Wiles will be held to discuss some areas specific to Earls Colne.
13. **CAR PARK AND PUBLIC CONVENIENCES:** No matters reported.
14. **BRAINTREE DISTRICT COUNCIL MATTERS:** No matters reported.
15. **VILLAGE HALL:** Members reviewed report.
16. **HEALTH AND SAFETY:** No matters reported.
17. **FINANCE:**
  - a) Members approved the payment of invoices for June and reviewed the Actual/Forecast figures for the year, noting those items that are currently forecast to exceed budget for the year. Clerk advised forecast figures updated re pensions. Members approved the cost of producing the neighbourhood plan newsletter which was not included in the budget for this year.

Meeting closed at 9.50pm

Chairman

Date