

Minutes of Meeting of Earls Colne Parish Council
held remotely via Zoom on Wednesday 20th January 2021

1. **PRESENT:** Cllrs. Mrs. M. Barrett, Mr. J. Bendall (Chair), Mr. T. Calton, Mr. R. Cook, Mr. R. Curtis, Mr. N. McKean, Mrs. J. Parish, Mr. I. Sparks, Mrs. N. Spelling, Mr. H. Street and Mr. M. Tracey; District Cllr. G. Spray; District Cllr. G. Courtauld and County Cllr. J Beavis; Spike Townsend - Community Special and D. Hayns (Clerk)
2. **TO RECEIVE APOLOGIES FOR ABSENCE: TO RECEIVE DECLARATIONS OF INTEREST:**
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**

The following residents attended in regard agenda item 7.b)

- F. Peterson
- V. Franklyn
- G. & S. Brown
- D. Bremner
- W. Lee
- J. Smith

4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING - PARISH COUNCIL MEETING 16th DECEMBER 2020:** The minutes were approved as a true record, with agreement that the minute book be signed at a later point once the council reconvenes in person.
5. **TO RECEIVE THE CLERK'S REPORT:** Report provided, detailing status of previous resolutions. Clerk provided an update on the following: -
 - Village Hall – working through outstanding maintenance and deep clean while Hall is closed due to lockdown.
 - War Memorial – the builder is hoping to undertake restoration works to damaged boundary wall during February – WI planting is coordinated.
 - War Memorial – 2021 is the centenary of the dedication of the War Memorial and there is to be a rededication ceremony organised. Sunday 27th June at 3pm is the current working date.
 - Extra Bin for the High Street – the extra bin for the corner of Queens Road is now in place.
 - BALC Membership (Braintree Association of Local Councils) - having been dormant, this association is looking to restart – it does offer good placing for the Highways Panel. Membership is looking to be renewed in the next few months and Cllr. N. McKean & Cllr. M. Barrett expressed an interest in representing the Parish.
 - The Causeway Footpath – The waste bins have been decommissioned by BDC and they cannot reinstate them as yet due to problems accessing with correct machinery. Diversion of the public footpath is in place while works are undertaken. Clerk & Community Worker to review position regularly.

6. TO RECEIVE THE COMMUNITY SPECIALS REPORT

- The Vaccine roll out has been aided by over 400 volunteers and Spike would like to point out how well organised and smoothly these appointments have been running with the organisation from the Pump House Surgery and the PCN Colne Valley.
- Speeding Review - it has been noticed that there does seem to be an issue. There will be a review organised through the Community Specials to aid while the Community Speed Watch Volunteers cannot mobilise due to the current Tier issues.
- Colne Valley Crime Prevention Panel – due to an increase in burglaries the suggestion was made that this panel is set up with representatives from Earls Colne and Colne Engaine, taken offline with Cllr Sparks for organisation when the current Tier issues are lifted.

7. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
20/02033/CLPLB	Earls Colne Library, 38 High Street, CO6 2PA	Application for a Certificate off Lawfulness of Proposed Works to a Listed Building – Like for like repair off existing windows and doors and provision of internal secondary glazing.	Application Refused
20/00395/TPO	15 Josselin Close, CO6 2SE	Notice of intent to carry our works to tree protected by Tree Preservation Order 64/00 – Fell diseased flowering Cherry, tree has been declining for the last couple of years, especially on one side. The tree was dead wooded two years ago and has regained more dead wood since. Client would like it removed and to replant a tree better suited	Application Permitted
20/01395/FUL	9 Queens Road, CO6 2RP	Erection of a single-storey two bedroom replacement dwelling house.	Application Permitted
20/00440/TPOCON	13 Church Hill	Reply to query to BDC on lack of drawings/plans submitted with the application made. Admin Officer for Landscape Services advised due to the application being in a Conservation Area it does not require them but there has to be 6 weeks notification – during this time BDC can choose to grant the work or put a TPO on the trees	No Objection

b) Current Applications were reviewed by the Parish Council as follows: -

Application No.	Location	Description	Parish Council Decision
20/02206/DAC	Land South of Halstead Road Earls Colne Essex	Application for approval off details as reserved by conditions 8,14,15,19,22 & 26 of approved application 15/01580/OUT	Agreed formal letter to be drafted

			detailing concerns
20/02207/DAC	Land South of Halstead Road Earls Colne Essex	Application for approval of details as reserved by condition 24 of approved application 15/01580/OUT	As above
21/00008/TPOCON	Little Croft 48 Park Lane CO6 2RH	Notice of intent to carry out works to trees in a Conservation Area – Reduce Conifer at front of house by 5 meters in height to match where the large stem fell in the winds, last year and Reduce Oak by house to old points to reduce risk of damage to property, Holm Oak, cut back from house wall by 3 meters or old points, reduce crown off tree by 3 meters, reason for work, to stop roots from expanding further causing damage	No Objections

8. FEEDBACK FROM CLLR G. SPRAY ON ACTIONS FROM 16TH DECEMBER MEETING:

- Cllr Spray confirmed that these points will be raised at a meeting on 29th January 2021 and clarification will be emailed to the Clerk for distribution.

9. TO DISCUSS STATION ROAD CORRESPONDENCE ON SPEED AND DRAINAGE ISSUES:

- It was confirmed issues have been ongoing.
- Letter to Essex County Council Highways Department to be supported by a letter from the Parish Council.
- Due to nature of the issues this correspondence to also include requests for action to:-
- Environment Agency.
- British Telecom.
- Anglia Water.

10. TO CONFIRM VILLAGE INFORMATION DISPERSAL/ENGAGEMENT ON EMERGING ISSUES POLICY:

- Communications Policy to be created for next Parish Council Meeting Cllrs. Mr. M. Tracey , Mrs. N. Spelling and Clerk to coordinate.

11. FEEDBACK FROM SWALLOW FIELDS CONSULTATION:

- All feedback from residents positive. Clerk to move this forward.

12. INVOLVEMENT IN CENSUS 2021.

- Signage to be displayed on Village notice boards.
- Cllr N. Spelling requested further information on assistance required.

13. TO RECEIVE AN UPDATE ON THE PUMP HOUSE SURGERY AND VACCINATION PLANS:

- Cllr. J. Parrish endorsed the feedback from the Community Special and the excellent works the Surgery and Volunteers have been undertaking.
- The rollout is covering those over 80, and the Village Care Homes and staff.
- There has been issues with the supply of the vaccine and this has led to short notice being given on appointments.

14. TO RECEIVE AN UPDATE ON PLANS TO REFURBISH THE VILLAGE HALL

- Both the flier for the Village Hall and the Housing Needs Survey will be delivered together, with both replies to be returned in the same postage paid envelope

15. TO RECEIVE AN UPDATE ON CYCLEWAYS:

- Cllr. J. Parish gave an update from the meeting held on 14th January 2021.

16. TO CONFIRM OPEN SPACES PLAN FOR 2021.

- Clarification on entries requested for entry before deadline.

17. UPDATE ON NEIGHBOURHOOD PLAN

- Update by Cllr. T Calton received.

18. FINANCE:

- a) To approve the payment of December invoices
 - Members reviewed the list of payments for January 2021 and approved all expenditure.
- b) To acknowledge completion of the bank reconciliation for December 2020
 - Members noted that the Bank Reconciliation had been completed by Cllr. M. Barrett.

Meeting ended 9.45pm.

Chairman

Date