

Minutes of Meeting of Earls Colne Parish Council
held in the Village Hall 19th May 2021.

PRESENT: Cllrs., Mr. J. Bendall (Chair), Mr. T. Calton, Mr. R. Cook, Mr. R. Curtis, Mr. N. McKean, Mrs. J. Parish, Mr. I. Sparks; and District Cllr. G. Spray; District Cllr. G. Courtauld County Cllr. C.Siddall; Spike Townsend - Community Special and D. Hayns (Clerk)

1. **ELECTION OF CHAIRMAN:** Cllr. J. Bendall was elected as Chair. Acceptance of Office completed.
2. **ELECTION OF VICE CHAIR:** Cllr. I. Sparks was elected as Vice-Chair. Acceptance of Office completed.
3. **TO RECEIVE APOLOGIES FOR ABSENCE:** Mrs. M. Barrett, Mrs. N. Spelling, Mr. H. Street and Mr. M. Tracey
4. **TO RECEIVE DECLARATIONS OF INTEREST:** Cllr Curtis advised that he was a member of the Atlas Club (9b (9))
5. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**
Chris Dale – in regard to item (9b (9))
6. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING - PARISH COUNCIL MEETING 22nd April 2021:** The minutes were approved as a true record and signed.
7. **TO RECEIVE THE CLERK'S REPORT:** Report provided, detailing status of previous resolutions.
Clerk provided an update on the following: -
 - Village Hall – Full classes have returned from 17th May 2021 and there is a strong interest in starting more classes.
 - Office IT provision new system installed 4th May 2021. Getting all systems online.
 - Station Road – Clerk updated from watching brief on ongoing issues with chemical leakage from an access grate. Latest May updates on Highway's site do mention this. Clerk to approach Essex Wildlife Trust, Cllr Siddall to approach Highways for an update.
 - Cala Homes – confirmation that the developer is looking to meet and move forward with the open spaces. Clerk to approach Planning Officer
 - Essex Highways have approached us to attend and advise on reconstruction works on 0050 Stone Bridge in Summer/Autumn. Clerk to offer them 15 mins at a Parish Meeting of their choice.
 - Village Green Phone Box – Gordon Brown has approached us for funding on a repaint of the external box. Approved (pending approval of paint to be used) Clerk to confirm.
 - Waste Bins and Dog Waste Bins – Clerk confirmed that Community Worker is keeping an eye on which bins seem to be the issue. Speaking to BDC it has been advised that this is a borough wide problem and seems to be due to more people walking/owning pets in the current climate and staying on local walks. Clerk to continue with monitoring issue.

8. TO RECEIVE THE COMMUNITY SPECIALS REPORT:

Community Special Constable Update – May 2021 – EC Parish Council

Since last meeting – 19.5 hours patrolling (14.5hrs EC, 5hrs CE)

+3 hours Primary Parking Partnership Meetings

4th May – Late Turn duty – licence visit checks X4 all pubs pre inside opening.

Primary Parking Partnership High Visibility patrol AM 18th May outside School. 3 Verbal warnings issued, and registrations recorded.

1 visit to Pump House Vaccination Centre.

All village areas patrolled either on foot or vehicle.

Plan being developed for Family Fun Day/ Celebration of Blue Light Services 5 a side football at EC Rec Club for Sunday 25th July.

I will not be available 6th – 14th June – Deployed to G7 Conference in Cornwall. (This is not funded or costed to ECPC – will be funded out of G7 policing budget)

CSC 80707 Spike Townsend GCGI MSyl

9. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
21/00897/HH	16 Tey Road CO6 2LG	Single Storey side and part rear extensions	Application Permitted
21/00907/HH	24 Upper Holt Street, CO6 2PG	Single-storey rear extensions	Application Permitted
21/00787/TPOCON	The Red House, 52 Park Lane CO6 2RH	Notice of intent to carry out works to tree in a Conservation Area - Coppice Scots pine growing into Oak, not many, live branches in crown lower down to reduce too. David Watson visited site last time and spoke to clients about this. I missed it off the application!! Location: bottom of garden boarder of brick meadows	Application Permitted
21/00692/HH	5 Ashwells Meadow CO6 2RF	Part conversion of integral garage to habitable floorspace, replacement of roof to existing single-storey rear extension and alterations to glazing	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

Application No.	Location	Description	Parish Council Decision
21/01502/TPOCON	15 Burrows Road CO6 2RZ	Notice of intent to carry our works to trees in a Conservation Area – Fell 2 Conifers and 5 Leylandii trees	No Objections
21/01357/TPOCON	87 High Street CO6 2QX	Notice of intent to carry out works to tree in a Conservation Area – Fell small tree in back garden, new owner wants to plant 3 ornamental birch along the boarder	No Objections
21/01355/TPOCON	The Beeches 2 Ernalds Close CO6 2SF	Notice of intent to carry out works to trees in a Conservation Area – Reduce Conifers to height already cut by electrical company to make hedge and fell largest conifer in group as too close to wire, causing problems	No Objections
21/01354/TPOCON	Colne Place, 97 High Street CO6 2RB	Notice of intent to carry out works to trees in a Conservation Area – Cut back Yew by 3 meters behind boarder, cut back neighbouring Holly 1 meter beyond boundary and fell leaning stems over garden, reduce 2x Limes by 4 meters and remove largest stem weighted towards garden and fell split stem Lime.	No Objections
21/00070/HH	20 High Street	Reconsultation – revised plans	No Objections
21/01179/HH	35 Coggeshall Road	Replacement windows to the front of the original ho replacement front door and installation of two flat roof domed lights.	No Objections
21/01234/FUL	Land adj 7 Curds Road	Construction of 40m x 20m manege.	No Objections
20/02205/REM	Land South of Halstead	Reconsultation – revised plans	No Objections
21/01315/CLPLB	Earls Colne Social Club 4 Foundry Lane CO6 2SB	information only, that an application for a Certificate of Lawfulness of Proposed Works to a Listed Building has been received. Details of the application are displayed. on the Council's website	No Objections
21/01313/TPOCON	13 High Street	Notice of intent to carry out works to trees i Conservation Area	No Objections
21/01286/TPOCON	15 - 17 Upper Holt Stree	Notice of intent to carry out works to trees i Conservation	No Objections

10. Review of Annual Parish Meeting APM:

- The decision was to suspend until July when, hopefully, there will be better weather if the meeting needs to be held outdoors, and restrictions will hopefully be lifted for easier meeting inside the Hall. Clerk to push for clarification from EALC.

11. Timeline for Review of Policies:

- Agreed that each document can be reviewed by an individual Councillor and Clerk timeline and Councillors to be agreed next meeting.

12. Review of Standing Committees:

- Agreed clarification of members and remits to be taken offline due to absence of some Cllrs. Item carried forward to next meeting.
- Agreed that Committee meetings can be looked to be reported in action points or minutes to save time at full meetings.

13. Review of Councils Representatives on Outside Bodies:

- As with Committees carried forward to next meeting.

14. Members Meeting Dates for diary:

- Confirmed dates for this year.

15. To Look at returning to Planning Rota for in Person Meetings:

- It was felt that the current system is working. To be carried forward for next meeting.

16. Memorial Bird in Hand:

- Confirmation that the Highways have advised that this is not an issue under their jurisdiction as the memorial is on private land and they cannot see that it is causing an obstruction.

17. To Receive and Update on Playgrounds:

- Cllr Parish and Cllr McKean advised that they are meeting with representatives for playgrounds from BDC and companies providing equipment to improve current provisions in the Village.
- Cllr Courtauld to ask for clarification on the play equipment that has been removed.

18. Section 106 monies:

- Confirmation of feedback from Planning Department.
- Information to be shared with BDC as new contact in place. Clerk to Action.
- After update from BDC team in next couple of weeks, quarterly meetings to be arranged.
- Cllr Spray advised that there is to be a review of S106 2021/2022.

19. Centenary Awards:

- It was confirmed that we can look to open these for application again this year.

20. Village Planting:

- Triangle at the end of Park Lane and planter at the end of Station Road have been planted with perennials and more drought resistant plants according to planting plan for Village.
- Cllr Curtis confirmed that there are more plants seeding in with the grass left longer at the side of the Baptist Church.

21. Airfield Allotments and Shrubbery Plantation Fence:

- We have been approached by a local business who is happy to fund the replacement of the fence, and this will be undertaken towards the end of June.
- A contractor has been found who will undertake the works at the Shrubbery and have provided a quote which has been passed on to insurers. The insurance payment has been approved by the Claims Adjuster, but it is under the quote given due to time passing. It was agreed by vote that we should go ahead with the works on this basis and shortfall should be funded by the PC.

22. Neighbourhood Plan

- Cllr Calton shared results and information from Housing Needs Survey.
- Cllr Spray and Cllr Siddall requested that the results be shared with the Housing teams at BDC and ECC.

23. War Memorial:

- Work towards the 27th of June re-dedication is still underway. Timings for attendance will be shared at next meeting.
- Replacement commemorative bench is to be organised and Museum Team approached on relocation of existing Hunt's bench in the Memorial Garden.

24. FINANCE:

a) To approve the payment of May invoices

- Members reviewed the list of payments for May 2021 and approved all expenditure.

b) To acknowledge completion of the bank reconciliation for April 2021

- Members noted that the Bank Reconciliation had been completed by Cllr. M. Barrett.

Meeting ended 9.40pm.

Chairman

Date