

Minutes of Meeting of Earls Colne Parish Council
held in the Council Chamber on Wednesday 19th June 2019

PRESENT: Cllrs. Mr. J. Bendall, Mr. T. Calton, Mr. R. Curtis, Mrs. J. Meleschko, Mr.H.Street and Mr. M. Tracey.

Mrs. A. Emerson was present (Clerk), together with District Cllrs. G. Spray and G. Courtauld and County Cllr. J. Beavis.

1. **APOLOGIES FOR ABSENCE:** Cllrs. Mrs. M. Barrett, Mrs. N. Spelling, Mrs. J. Parish and Mr. I. Sparks.
Cllr. Mr. P. Clarry has resigned. Clerk to arrange for advertisement of Casual Vacancy.
2. **DECLARATIONS OF INTEREST:** None declared
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:** No members of public in attendance. Cllr. J. Bendall invited Cllrs. G. Spray, G. Courtauld and J. Beavis to comment during the meeting as appropriate.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 15th May 2019 were approved and signed as a true record.
5. **CLERK'S REPORT:** Report provided detailing status of previous resolutions. Clerk to circulate new road name proposal for the CALA site to Members. Members agreed to invite a representative of the Friends and Neighbours Scheme and the Neighbourhood Watch Association to a future meeting – Clerk to arrange.
6. **PLANNING:**
 - a) Decisions reached by Braintree District Council as follows:-

Application No.	Location	Description	Decision
19/00745/DAC	Land West of Station Road	Application for approval of details reserved by condition 6a of approval 18/00121/OUT.	Part Granted, Part Refused
19/00652/HH	36 Halstead Road	Single storey rear extension.	Application Permitted
19/00082/TPO	Land Monks Road	Notice of intent to carry out works to trees protected by TPO 64/00	Application Permitted
19/00478/HH	42 Hillie Bunnies	Two storey side extension and single storey rear extension	Application Permitted
19/00534/COUP A	Becklands Farm, America Road	Notification for a prior approval for a proposed change of use of agricultural building to a dwelling house (C3)	Application Permitted
19/00349/DAC	The Farm, Colne Green Farm, Halstead Road	Application for approval of details reserved by condition 3 of approved application 18/00871/FUL	Application Permitted
19/00293/FUL	Land Adjacent Meadow Croft, Station Road	Erection of detached dwelling within the ground of Meadow Croft – revised scheme	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows:-

- Tree related applications – Richard Curtis

Application No.	Location	Description	Parish Council Decision
19/00116/TPOCON	1 Park Lane	Notice of intent to carry out works to a tree in a conservation area	No objection
19/00120/TPO	6 Oxford Court	Notice of intent to carry out works to tree protected by TPO 64/00	No objection
19/00125/TPOCON	River House, Lower Holt Street	Notice of intent to carry out works to trees in a Conservation Area	Insufficient information to base decision

- Other applications – Tony Calton

Application No.	Location	Description	Parish Council Decision
19/00604/FUL	The Bird in Hand, Coggeshall Road	Demolition of Public House and Erection of the Office Building (828sqm) with Car Parking	Objection on basis of parking, footprint, design and location
19/00802/REM	Land West of Station Road	Application for approval of reserved matters following outline approval 18/00121/OUT - Relating to the development of the site to provide 90 residential dwellings (Use Class C3) and associated infrastructure works.	Objection on basis of tandem parking layout and garage size. Noted that restricted access to Millennium Green to be maintained.
19/00824/DAC	Land Adjacent to Colne House, Station Road	Application for approval of details reserved by condition 6 of approved application 17/00140/VAR - application for variation of condition 25 of approved application 15/00934/OUT - to amend the list of approved plans	For information only
19/00945/OUT	Land adjacent to 2 Broomfield Cottage, Coggeshall Road	Outline planning permission for two proposed link detached dwellings with associated garages.	Objection on basis of road safety and access
19/012020/DAC	Land Adjacent Meadow Croft, Station Road	Application for approval of details reserved by condition 5 of approval 19/00293/FUL - Erection of detached dwelling within the ground of Meadow Croft - Revised Scheme	For information only

c) Clerk confirmed that Cllr. G. Spray has discussed quality of documentation accompanying planning applications with Chris Paggi and confirmed that the matter of how these are presented has been taken up with both Planning and Landscape Services officers.

7. MEMBERS REPORTS:

- a) Cycle Path Report – Cllr. Meleschko provided an update on a recent meeting with the Business Park on cycle paths and the possibility of a cycle route from the village to Coggeshall. Further discussions to be had with Marks Hall.
- b) Update on MUGA at Recreation Club – Cllr. Meleschko updated members on status of S106 funding for the MUGA. BDC have confirmed that they are satisfied with the proposed model for public access.
- c) Passenger Transport Meeting – Cllr. Curtis updated members on the recent meeting held on 5/6/19.

8. COUNCILLOR ROLES & RESPONSIBILITIES: The following was agreed by members.

	MB	JB	TC	RC	JM	JP	IS	NS	HS	MT
Allotments	x									
Annual Report					x					
Car Park/Public Conveniences									x	
Christmas Carol Service / Christmas Trees		x								
Church Clock				x						
Community Library								x		
Community Worker	x						x			
Emergency Planning					x					
Finance	x									x
Footpaths				x						
Highways		x					x		x	
Neighbourhood Plan			x							
Newsletter / Welcome Pack										x
Play Area						x				
Police Liaison							x			
Remembrance & War Memorial						x	x			
Transport				x						
Tree Warden				x						
Village Environment	x	x	x	x	x	x	x	x	x	x
Village Hall	x	x				x				
Web Site & Social Media										x
Youth								x		

9. ANNUAL REVIEW:

- a) Fixed Asset Register – Members reviewed the register. Clerk to make agreed changes and review with Cllr. M. Barrett.
- b) Insurance Cover – Members reviewed the insurance policies and valuations/cover. Clerk to follow up with BDC on how they value assets such as the car park. Clerk to review with Cllr. M. Barrett.
- c) Subscriptions – Members reviewed and agreed to subscriptions.

10. **ROSPA PLAY INSPECTION REPORTS:** Members noted the risks raised in this year’s ROSPA reports for the Recreation Play Area and the Millennium Green Play Area. Community Worker to undertake work to remediate required areas.
11. **EALC MICRO GRANT APPLICATION:** Clerk to submit grant application for Social Media Strategy.
12. **CONSULTATIONS:** Members decided that they would not submit responses to the Concessionary Bus Pass Consultation, the Green Essex Strategy or the Essex Walking Strategy.
13. **UPDATE ON NEIGHBOURHOOD PLAN:** Cllr. T. Calton updated members on status. The NP vision has now been agreed and task groups will start to develop objectives and policies. Members approved funding request which will now be submitted by Clerk.
14. **ESSEX COUNTY COUNCIL MATTERS:**
 - a) Highways Devolution Pilot Scheme - Members noted content of Cllr. I. Sparks report on recent briefing.
15. **BRAINTREE DISTRICT COUNCIL MATTERS:**
 - a) Recycling Talk – Members noted date.
16. **FINANCE:**
 - a) Payment of Invoices – members reviewed the list of payments for June 2019. Clerk to follow up on increase in monthly street lighting costs.
 - b) Bank Reconciliation May 2019 – deferred to next parish council meeting.

Meeting closed at 10.12 pm

Chairman

Date