

Minutes of Meeting of Earls Colne Parish Council
held in the Council Chamber on Wednesday 19th August 2020

PRESENT: Cllrs. Mrs. M. Barrett, Mr. T. Calton (Chair), Mr. R. Curtis, Mr. N. McKean, Mrs. J. Meleschko, Mrs. J. Parish, Mrs. N. Spelling, Mr. H. Street and Mr. M. Tracey; District Cllr. G. Spray; A. Emerson (Clerk)

1. **APOLOGIES FOR ABSENCE:** Cllrs. Mr. J. Bendall and Mr. I. Sparks; District Cllr. G. Courtauld; Essex County Cllr. J. Beavis.
2. **DECLARATIONS OF INTEREST:** Cllrs. J. Meleschko (20/01167/FUL & 20/00241/TPO) and R. Curtis (20/00241/TPO) in respect of agenda item 8b.
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**
 - No members of the public in attendance.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 15th July 2020 were approved as a true record, with agreement that the minute book be signed at a later point once the council reconvenes in person.
5. **APPOINTMENT OF PARISH CLERK:** Members noted that Grahame Walkingshaw has been appointed as the new Clerk and will start on 1st September.
6. **RESIGNATION OF ASSISTANT COMMUNITY WORKER:** Members noted that Fabiano Vianello had resigned. The role will not be advertised at this point in time whilst workloads are reviewed.
7. **CLERK'S REPORT:** Report provided, detailing status of previous resolutions.
Clerk provided an update on the following: -
 - **Mower:** Various options for replacing the mower have been considered and a preferred model identified. Consideration is now being given to how this would be acquired: hire v purchase.
 - **Community Special Scheme:** The agreement has been signed for the Community Special with Colne Engaine taking the lead.
 - **Electric Charging Points:** BDC and Chargemaster are working together on a new scheme to install electric charging points across the District. All costs (installation, maintenance, insurance, and administration) would be covered by Chargemaster. We have registered our interest in the scheme nominating one of the disabled bays in the Queens Road Car Park as a potential site.
 - **Food and Drink Carton Recycling:** A new recycling point will be installed in the village as part of a trial being run by BDC. Members agreed that this should be located at the Village Hall adjacent to the existing bottle recycling area.
 - **Funding for Village Hall Project:** Our CIF application for £10,000 has been submitted. The panel will sit in October and we have indicated that any award would be match funded from Reserves. Stane Street Players have kindly donated £200 to the project and Cllr. G. Spray has committed £1,000 from her District Councillor Grant.
 - **Funding for Church Clock Restoration Project:** An application has been submitted to Essex Heritage Trust to cover up to 50% of the restoration costs. The panel will sit in November.
 - **Church Clock Insurance:** the PCC have confirmed that the clock is covered under their insurance.

- 20s Plenty Scheme for Park Lane: Cllr. J. Beavis has confirmed that the 20s Plenty scheme has been agreed and validated for Park Lane and will be implemented in due course.
- Halstead Road Surgery Site: Persimmon Homes are looking at bringing plans forward for the development of this site. They have indicated that they would be happy to discuss their plans with the Parish Council and members asked the Clerk to set a meeting up. Clerk to clarify with Planning Officer on whether the open space will be transferred to the Parish Council for this site.
- Village Green: The area by the telephone box has been filled in and grass seed will be sown later in the year. A dead lime tree on the South Green will be removed later in the year along with any other remedial work identified in our annual tree survey.

8. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
20/00415/HH	47 Burrows Road	<u>Two storey rear extension</u>	Application Permitted
20/00259/FUL	28 Tey Road	<u>Erection of single storey building in the rear garden for Use as a Beauty Salon (Sui Generis)</u>	Application Permitted
20/00470/DAC	Land West of Station Road	Application for approval of details reserved by condition 6 Part D of approved application 18/00121/OUT	Application Permitted
20/00648/LBC	East of England Cooperative Society Ltd, 31 High Street	Internal refit of the supermarket together with associated internal and external refurbishment works to include modification to shopfront fascia and repainting.	Application Permitted
20/00907/DAC	Land West of Station Road	Application for approval of details reserved by condition 16 of approved application 18/00121/OUT	Application Permitted
20/00897/HH	The Old Red House 52 Park Lane	<u>Conservation Area Consent for the demolition of an open-sided brick shed.</u>	Application Permitted
20/00885/HH	36 Tey Road	Single-storey rear extension.	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

Application No.	Location	Description	Application No.
20/00241/TPO	Greenhills Place Halstead Road	Notice of intent to carry out works to tree protected by Tree Preservation Order 5/02 - Reduce height of (T7) a Mature Birch tree by a third, the tree is approx. 25 metres in height	No objections raised
20/01166/HH	54 Coggeshall Road	Erection of single-storey 2 bay cart-lodge and alterations to the driveway entrance with new gate, walls, and brick piers.	No objections raised
20/00222/TPOCON	31 Upper Holt Street	Notice of intent to carry out works to trees in a Conservation Area	No objections raised
20/01167/FUL	54 Coggeshall Road	Erection of 2 detached bungalow-style dwelling houses accessed off existing shared private drive.	Objections – see suggested response below
20/01145/DAC	Hydewell Halstead Road	Application for approval of details reserved by condition 7 of approved application 19/02217/FUL	No objections raised
20/01128/PLD (information only)	2 Burrows Road	Proposed loft conversion and internal alterations to form an additional bedroom and bathroom.	No objections raised
20/01082/DAC	Land Rear of Tey Road	Application for approval of details reserved by conditions 6, 10, 11, 12, 13 and 14 of approved application 18/00214/OUT	No objections raised but response suggested – see below
20/01075/FUL	Land Adjacent to Keepers Cottage Station Road	Erection of 2 x 3 bedroom two-storey detached dwelling houses with single-storey detached garages, and new access road to golf club	No objections raised

20/01167/FUL – Members agreed to object to this application on the following basis: -

- Overdevelopment of site
- Out of keeping with street scene
- Additional traffic will be exiting onto Coggeshall Road at a dangerous bend

20/01082/DAC - Members did not object to this application but agreed that the following response be submitted to BDC: -

- Earls Colne Parish Council request that every effort is made to minimise disruption whilst work is carried out.

20/01293/FUL - Demolition of existing storage buildings and the erection of 1 x 3 bed and 2 x 4 bed two-storey detached dwelling houses (3 units), with turning and parking onto private driveway. – Springtrees, Tey Road

- Clerk to follow up with Planning Officer to confirm if planning notices have been posted on Tey Road for this application

c) Reconsultation 'Rear of Tey Road' Reserved Matters 20/00352/REM: -

Members agreed to respond as follows: -

- Earls Colne Parish Council wish to confirm that their existing objection still stands.

d) Management of the CALA Public Open Space: -

- Members agreed to set up a sub committee to review all options for how this space is managed once it falls under the responsibility of the Parish Council.
- All options will be costed, and a report be prepared for review by full council.
- Cllrs. J. Meleschko, M. Tracey and J. Parish will form the subcommittee.

e) Status review of pending S106 payments re developments: -

- Members noted the details of S106 for Allotments, Outdoor Sport, Informal Open Space and Play Area Equipment due from the six developments approved for the village.
- Cllr. M. Barrett and R. Curtis to consider how the Allotment funds should be spent.
- Members noted that an alternative outdoor sport project is needed for Tey Road monies as the MUGA is finished. It was also noted that monies from Morleys Road may go to the Halstead Leisure Centre.
- Members noted that plans for play equipment monies at the Recreation Club need to be progressed before reallocation of funds to the De Vere site is considered.
- Members were advised that £1,923.92 is available in a general S106 pot.
- £56,302 was to be allocated to the cycleway project as part of the approval of a new business centre at the Airfield. Cllr. Spray advised that this amount had now been reduced to £35k due to a change in scale.
- Cllr. G. Spray provided an update on outstanding S106 process questions and advised that Neil Jones would meet to discuss all questions that the Parish Council have relating to S106, how decisions are made on priority, how agreement is reached across multiple stakeholders and how we can access the funds already paid over to BDC. Clerk to arrange a Zoom meeting.
- Cllr. T. Calton to discuss S106 with J. Bendall and how we manage and organise ourselves for this as a council.

f) Planning White Paper - Consultation: -

- Members discussed the changes being proposed in the White Paper.
- Members were asked to further review the consultation papers in advance of the next Parish Council Meeting where this would be included on the agenda to determine if a response should be submitted by the Council.
- Deadline for consultation is 29 October.
- Cllr. G. Spray gave an update on the Local Plan update. BDC have entered a 6-week consultation on the Inspector's comments and it was hoped that Section One would be approved in the next couple of months. It is possible that when the Local Plan is in place, it could be superseded by the Government's White Paper.

9. NEIGHBOURHOOD PLAN:

- Members reviewed Cllr. T. Calton’s report on the HNS.
- Members supported proceeding with the HNS. It was agreed that a funding application be submitted to Locality based on the RCCE quote of £3,500.

10. HIGHWAY MATTERS:

- a) Resident request for speed bumps on Newhouse Road: -
- Members reviewed correspondence requesting, on behalf of several residents of Newhouse Road, that the Parish Council submit a scheme for speed bumps to Highways.
 - Clerk to thank residents for their letter and advise them that Highways are looking at safety on the road as part of a feasibility study that they will be performing for the proposed cycle route from Earls Colne to Coggeshall via Marks Hall.
- b) Correspondence from residents re fatal accident on Coggeshall Road: -
- Members reviewed correspondence relating to the recent fatality on Coggeshall Road.
 - Cllr. J. Beavis has suggested that the previous speed restriction request needs to be reviewed by the Local Highways Panel.
 - A site meeting will be held to discuss possible courses of action.

11. FINANCE:

- a) Payment of Invoices – Members reviewed the list of payments for August 2020 and approved all expenditure. Members noted that the Bank Reconciliation for July had been completed by Cllr. M. Tracey.
- b) Members approved signatory changes to bank mandates as follows: -
- Removal of Angela Emerson and addition of Grahame Walkingshaw for cooperative bank account 65130533 (Community Account and Business Select Account)
 - Removal of Angela Emerson and addition of Grahame Walkingshaw for Cambridge & Counties Bank 15013684 – 5 Year Fixed Rate Bond Issue 6

Meeting closed at 20.54 pm

Chairman

Date