

Minutes of Meeting of Earls Colne Parish Council
held in the Council Chamber on Wednesday 18th March 2020

PRESENT: Cllrs. Mr. J. Bendall, Mr. T. Calton, Mr. I. Sparks, Mr. N. McKean and Mrs. N. Spelling; Mrs. A. Emerson (Clerk).

1. **APOLOGIES FOR ABSENCE:** Cllrs. Mrs. M. Barrett, Mr. R. Curtis, Mrs. J. Meleschko, Mrs. J. Parish, Mr. M. Tracey and Mr. H. Street; District Cllrs. G. Courtauld and G. Spray; Essex County Cllr. J. Beavis.
2. **DECLARATIONS OF INTEREST:** Cllr. R. Curtis expressed an interest in 20/00039/TPOCON, agenda item 7b
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**
 - Three residents attended re agenda item 6b – 20/00356/OUT. Residents shared a number of objections and concerns re the proposal for Land South of Tey Road.
 - A resident attended re agenda item 6b – 18/02263/FUL, providing background information on the reconsultation.
 - A resident attended re agenda item 6c – Transfer of Open Space at CALA Homes site. The resident shared concerns re location of boundary and open water which presented a safety hazard.
 - A resident attended to observe the meeting.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 19th February 2020 were approved and signed as a true record.
5. **CLERK'S REPORT:** Report provided, detailing status of previous resolutions.
 - Clerk provided an update on the following:-
 - active insurance claims relating to the village hall roof, a lighting column in Dudley Road and the railings at the Shrubbery.
 - Further vandalism at the public conveniences in the Car Park
 - S106 monies for Allotments and Play Equipment which have now been paid by Bellway Homes to BDC
 - Plans to modify the bar area in the village hall to create access between the store and the bar area
 - Members discussed request from Grammar School House to use the Village Hall overnight as part of their emergency plan in the unlikely event that they had a fire or had to evacuate the home. Members approved the request.
 - Members reviewed plans from Greenfields to plant some additional trees on the large green to the front of Green Court and by the entry to Priory Street – there were no objections.

6. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
19/02063/HH	5 The Kennels	Erection of a two-storey side extension	Application Refused
19/02134/DAC	Land West Of Station Road	Application for approval of details reserved by condition 13 of approved application 18/00121/OUT	Application Permitted
20/00010/DAC	Land West Of Station Road	Application for approval of details reserved by condition 2 of approved application 19/00802/REM	Application Permitted
19/02217/FUL	Hydewell, Halstead Road	Demolition of existing dwelling and the erection of a replacement two-storey 5 bedroomed detached dwelling house, detached garage and new vehicular access from Halstead Road.	Application Permitted
17/01081/FUL	Land Adjacent Oxford House Upper Holt Street	Retention of 2 no. dwellings	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

- Tree related applications – John Bendall

Application No.	Location	Description	Application No.
20/00052/TPOCON	42 Park Lane	Notice of intent to carry out works to trees in a Conservation Area	No objection
20/00042/TPOCON	13 Burrows Road	Notice of intent to carry out works to trees in a Conservation Area	No objection
20/00044/TPOCON	Land Adjacent 41 Homefield Way	Notice of intent to carry out works to tree in a Conservation Area	No objection
20/00043/TPOCON	Earls Colne Recreation Club Halstead Road	Notice of intent to carry out works to trees in a Conservation Area	No objection

- Other applications – John Bendall

Application No.	Location	Description	Parish Council Decision
No: 20/00440/VAR	Land Rear Of Tey Road	Application for variation of Condition 7 (Site clearance, demolition and construction) of approved application 18/00214/OUT - Erect 23 No. Detached and Semi-Detached, 1,2,3,4 and 5 Bedroom Dwellings and Associated Garages, Lay Out Parking, Amenity Areas, Public Open Space, Estate Roads, Private Drives, Drainage Infrastructure and Landscaping	No objection
20/00415/HH	47 Burrows Road	Two storey rear extension	No objection
20/00356/OUT	Land South Of Tey Road	Outline Planning Permission for the construction of 9 No. dwelling houses with all matters reserved apart from access.	Objection on various grounds – Cllrs I. Sparks and J. Bendall to

			prepare detailed response
20/00259/FUL	28 Tey Road	Erection of single-storey building in the rear garden for Use as a Beauty Salon (Sui Generis)	Objection on basis that driveway surface is not in line with highways policy today
20/00246/DAC	River House Lower Holt Street	Application for approval of details reserved by conditions 4 & 5 of approved application 19/01723/HH.	Information Only
20/00189/HH	51 Tey Road	Proposed front entrance porch.	No objection
20/00430/NMA	Nightingale Hall, Nightingale Hall Road	Removal of 2no. windows to the side elevations, reconfigure the glazing arrangements to the extension to result in 1no. double doorset and 4no. windows to the rear elevation and make some minor internal alterations to the proposed internal layout.	Information Only
18/02263/FUL (RECONSULTATION)	Land At Earls Colne Industrial Park The Airfield	Construction of a 2 storey office building (B1a and B1c), with ancillary Café at ground floor level, with associated access, parking, landscaping and open space.	No objection
19/02160/HH (RECONSULTATION)	Caernarvon House, Coggeshall Road	Single storey extension to existing annex outbuilding.	Objection stands

c) Transfer of Open Space – CALA Homes

Members reviewed the report of the meeting with CALA Homes. Resident concerns raised related to the pond which is either the responsibility of Greenfields or CALA Homes. Clerk to clarify with Greenfields if they are responsible for the pond and keep residents at Tillwicks informed of outcome of discussion.

7. **MEMBERS REPORT:**

a) Meeting with Highways Officer – Thursday 27th February

Members reviewed the meeting notes – no matters were raised.

b) Consultation on new government grant funding for supported local bus services

Members reviewed the response that had been provided on their request to prioritise five proposals in order of importance to our village – no matters were raised.

8. **CYCLE PATH:** This item was deferred to a future meeting.

9. **CLIMATE CHANGE:** This item was deferred to a future meeting.

10. **NEIGHBOURHOOD PLAN UPDATE:** Tony provided an update on current status including an overview of discussions with Alan Massow and Jan Stobart on the Housing Needs Assessment. It was agreed that the Parish Council should approach The Hunt Property Trust to get an update on the status of 15/01580/OUT.

11. **VE DAY:** Plans have been cancelled due to the coronavirus situation.

12. **ANNUAL REPORT:** Members agreed that an annual report would not be distributed to all homes in the village at this point in time.

13. FINANCE:

- a) Payment of Invoices – Members reviewed the list of payments for March 2020 and a summary of budget overspends and approved all expenditure. Members noted that the Bank Reconciliation for January was completed by Cllr. M. Tracey and that February’s bank reconciliation would be completed before the next meeting.

Clerk to circulate explanation for 20/21 budget increase to all members.

It was agreed that hire fees relating to private bookings that could not be held in the hall due to the coronavirus situation would be refunded. It was agreed that the Parish Council would produce a leaflet for residents detailing how to get assistance should they be self-isolating – approximate cost of £140, to be financed from General Reserves.

- b) Members approved emergency measures for finance allowing 2 councillors the ability to authorise all items over £5,000, to allow the Clerk to authorise items subject to a limit of £2,000 (in extreme circumstances only) and to allow the Clerk to process all payments via telephone banking if required.

It was agreed that no Parish Council meeting would be held in April and a decision would be made on future meeting dates closer to the time.

Meeting closed at 9.10 pm

Chairman

Date