

Minutes of Meeting of Earls Colne Parish Council
held in the Council Chamber on Wednesday 18th July 2018

PRESENT: Cllrs. Mrs. M. Barrett, Mr. J. Bendall, Mr. T. Calton, Mr. P. Clarry, Mr. R. Curtis, Mrs. G. McCubbine, Mr. I. Morton-Smith, Mrs. J. Parish, Mr. I. Sparks, Mr. H. Street and Mr. F. Williams.

Mrs. A. Emerson was present in her capacity as Clerk, together with District Cllr. G. Spray.

1. **APOLOGIES FOR ABSENCE:** District Cllr. C. Siddall, County Cllr. J. Beavis.
2. **DECLARATIONS OF INTEREST:** Cllr. I. Sparks declared an interest in 6b) 18/01232/DAC. Cllr. R. Curtis declared an interest in 6b) 18/00158/TPOCON
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**
 8 residents attended re agenda item 6b) 18/00871/FUL The Farm, Colne Green Farm, Halstead Road. Spokesperson for the group provided a summary of their key objections relating to insufficient parking provision, development not in keeping with existing properties as overbearing and out of character, safety concerns on access to main road and conflict with conservation area. 2 letters of objection received.
 2 residents attended re agenda item 6b) 18/01168/VAR Land Adjacent Meadow Croft, Station Road.
 1 resident attended to observe the meeting.
 Chairman invited District Councillors to respond on agenda items as matters arose.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 20th June 2018 were approved and signed as a true record.
5. **CLERK'S REPORT:** Report provided. Members updated on the Local Services Fund grant of £11,700, the community Speed watch campaign, Remembrance Sunday plans, resident complaints re the Monks Road development, dog fouling on the public footpath running along the golf course and our unsuccessful entry in the Essex Village of the Year competition. A resident had asked if draft minutes could be made available for the Parish Council Meetings. Members discussed the matter but elected to continue with the current process.
6. **PLANNING:**
 a) Decisions reached by Braintree District Council as follows:-

Application No.	Description	Location	Decision
18/00776/PLD	Application for a proposed lawful development certificate - Erection of a single storey rear extension.	3 Ashwells Meadow	Application Permitted
18/00773/NMA	Application for a non-material amendment following grant of planning permission 17/02050/FUL - New chimney to south and corner window to kitchen and french doors to bifold and window relocated. Bedroom configured and window alterations and hip roof.	Claypits Coggeshall Road	Application Permitted
18/00724/FUL	Erection of replacement barn	1 Church Hill	Application Permitted
18/00634/FUL	Erection of a garage/proposed storage building	1 Coggeshall Road	Application Permitted

Application No.	Description	Location	Decision
18/00610/FUL	Replacement of window and door on rear elevation; rebuilding existing bay window to include first floor addition; replacement window on front elevation; Re-location and re-design of staircase and associated works; replacement of existing single storey storage building with new single storey extension; improvements to existing driveway; re-location and extension of existing garage to create cartlodge type structure; external landscaping to include extension of existing wall and access gate to garden; erection of swimming pool and pool house and internal alterations.	Nightingale Hall Nightingale Hall Road	Application Permitted
18/00541/NMA	Application for Non-Material Amendment following grant of planning permission 17/01734/FUL (Erection of a single storey front extension to existing dwelling) - Pitch of new lean-to roof required to match existing dwelling suiting use of matching tiles. New roof intersection meets dwelling wall above 1st floor window cill level. As indicated a small lead lined shelf is required below window cill.	66 Hunt Road	Application Withdrawn
18/00260/FUL	Proposed rear single storey extension linking to existing double garage and conversion of the existing double garage to a bedroom with ensuite bathroom and additional W/C. Construction of new double timber frame cart lodge. Replacement of all existing sash windows with double glazed sash windows.	15 - 17 Upper Holt Street	Application Permitted
17/01688/LBC	To trim internal bedroom door to enable a fire door retainer to be fitted and a ramp installed to inside of door as currently a step down into room, which is not suitable for residents	Colne Place Residential Care Home High Street	Application Refused
17/00758/FUL	Conversion of existing barn to 1no. one bedroom single storey dwelling	Barn South Of Oxford House Upper Holt Street	Application Withdrawn

b) Current Applications were reviewed by the Parish Council as follows:-

Application No.	Description	Location	Parish Council Decision
18/01232/DAC	Application for approval of details reserved by condition no. 7 of approved application 09/00548/FUL	Essex Air Ambulance HQ The Airfield	Information Only
18/01226/AGR	Application for prior notification of agricultural or forestry development - Erection of steel frame agricultural barn	Claypits Farm Coggeshall Road	Information Only
18/00181/TPOCON	Notice of intent to carry out works to tree in a Conservation Area – Reduce all 3 stems from a Horse Chestnut by 6-7 metres then reshape	8 Park Lane Close	No comment as work has already been completed
18/00158/TPOCON	Notice of intent to carry out works to trees in a Conservation Area - Cut back Lime overhanging drive flush with hedge and fell dying Yew tree	6 Halstead Road	No objection
18/01168/VAR	Application for a variation of Condition 2 of planning permission 17/01327/FUL - to construct a porch to south east elevation and first floor extension to create bathroom.	Land Adjacent Meadow Croft Station Road	No objection
18/00157/TPOCON	Notice of intent to carry out works to trees in a Conservation Area - Lime (T1) - Reduce in height by 5 metres back to previous cuts and clear basal suckers. Yew/Holly (H1) - Reduce in height by 2-3 metres to create a formal hedge.	1 The Millstore Foundry Lane	No objection
18/00156/TPO	Notice of intent to carry out works to trees protected by Tree Preservation Order 19/00 - Limes x4 (T1-T2-T3-T4) - Group of 4 Limes located in a hedge line, in close proximity to the neighbouring dwelling. Reduce by 5 metres to all aspects and crown lift to 3 metres.	Sesame House 21 Coggeshall Road	Objection
18/00144/TPOCON	Notice of intent to carry out works to trees in a Conservation Area - Plum (T3) - fell or cut down because of damage caused to the end wall of the garage and brick boundary wall; plus the existence of heart rot disease, Holly (T4) - fell because it grew to a disproportionate height inside overgrown plum (T3) and it is contributing to the damage to the brick boundary wall with risks to collapse at public entrance to The Lion car park.	2 Burrows Road	No objection

Application No.	Description	Location	Parish Council Decision
18/00871/FUL	Conversion of existing large barn dwelling to 2x 3 bedroom dwellings. Creation of 1x 4 bedroom detached dwelling with cartlodge style garage.	The Farm Colne Green Farm Halstead Road	Objection, although should application be received for a) and b) only, the Parish Council may take a different view

- c) The Chairman provided an update on the Planning Committee meeting re 18/00121/OUT Land West of Station Road which was held on 19th July. The outline application has now been approved. The Chairman expressed his frustration that the issues raised by the Parish Council re Highways and S106 were not addressed at all. Feedback was provided to District Cllr. G. Spray from those Members attending the meeting.
- d) Richard Curtis responsible for planning matters to be presented at next Parish Council Meeting.
- e) District Cllr. G. Spray provided an update on the status of the Local Plan. The Inspector had proposed three options on how to proceed with the Garden Communities and the three councils involved have determined that the best course of action will be to provide the additional information requested, delaying the approval of the Local Plan for approximately 14 months.
- f) 18/00149/TPOCON – Correspondence received providing further background re work required. Parish Council can only review applications in their submitted form so will need to wait for updated details to filter down through normal channels.
- g) Letter has now been sent to CALA homes re transfer of Public Open Space.
7. **MEMBER'S REPORTS:**
- a) Cllr. F. Williams provided a brief update on the Earls Colne and Halstead Educational Trust following their recent Annual Meeting.
8. **NEIGHBOURHOOD PLAN:** Newsletter received from the printers. Members to collect from the Council Chamber and ensure they are distributed by end of day Sunday 29th July.
9. **VILLAGE WELCOME PACK:** The Chairman raised the matter of a welcome pack for the village, given the number of new residents we will see over the coming years. Members agreed to the proposal. Cllrs. T. Calton, I. Mortimer-Smith, P. Clarry and H. Street to meet to discuss how to proceed and consider how this project would be financed.
10. **FOUR COLNES SHOW:** Coverage for day agreed. Members agreed that display should cover the Neighbourhood Plan, Community Litter Pick Event, Church Clock and Speed watch volunteer opportunities and the museum.
11. **CHURCH CLOCK:** No residents came forward re maintaining the Church Clock. Short term plan for one year in place but alternative solutions will need to be found thereafter. Clerk to find out how much additional premium will be to meet the Archdeacon requirement re Public Liability.
12. **COMMUNITY LITTER PICK EVENT:** Members agreed to resident proposal for Sunday 19 August at 2pm outside Village Hall. Clerk to follow up on gloves, litter pickers and signage. Uniformed groups to be advised of details.
13. **COMMUNITY WORKER:** Report provided. No matters requiring action.
14. **ESSEX COUNTY COUNCIL MATTERS:** Chairman reported that ECC anticipate that all lighting will be switched to LEDs by end of year.

15. **CAR PARK AND PUBLIC CONVENIENCES:** Members noted that BDC have confirmed the Parish Council have no responsibility for the fence running adjacent to the entrance into the public Car Park.
16. **BRAINTREE DISTRICT COUNCIL MATTERS:** Members noted that Bird in Hand car wash is no longer compliant with planning condition for canopy. Clerk to raise to enforcement officer.
17. **VILLAGE HALL:** No matters reported.
18. **HEALTH AND SAFETY:** No matters reported.
19. **FINANCE:**
 - a) Members approved the payment of invoices for July and reviewed the Actual/Forecast figures for the year. Clerk advised unanticipated electricity bill for museum as meter had not been read for some time. Cllr. F. Williams to discuss electric consumption at museum with Curator. Cllr. M. Barrett raised matter of interest rate on savings and members agreed that a review should be performed to ensure the council maximises its return. Cllrs. F. Williams and M. Barrett to discuss further.

Meeting closed at 9.35pm

Chairman

Date