

Minutes of Meeting of Earls Colne Parish Council
held remotely via Zoom on Wednesday 17th March 2021

1. **PRESENT:** Cllrs. Mrs. M. Barrett, Mr. J. Bendall (Chair), Mr. T. Calton, Mr. R. Cook, Mr. R. Curtis, Mr. N. McKean, Mrs. J. Parish, Mr. I. Sparks, Mrs. N. Spelling , Mr. H. Street and Mr. M. Tracey; District Cllr. G. Spray; District Cllr. G. Courtauld and County Cllr. J Beavis; Spike Townsend - Community Special and D. Hayns (Clerk)
2. **TO RECEIVE APOLOGIES FOR ABSENCE:**
3. **TO RECEIVE DECLARATIONS OF INTEREST:**
4. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**

The following residents attended

- J.Carr West - General Interest
- Maureen Harrison – Item 7(a) 221/00182/HH.
- C. Siddall – general interest

5. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING - PARISH COUNCIL MEETING 17th March 2021:** The minutes were approved as a true record, with agreement that the minute book be signed at a later point once the council reconvenes in person.
6. **TO RECEIVE THE CLERK'S REPORT:** Report provided, detailing status of previous resolutions.
Clerk provided an update on the following: -
 - Village Hall – confirmation that bookings are coming back online and the children's groups return on 12th April with adults groups returning in May.
 - Current Development sites – snagging issues – thanks to Cllr Spray for her assistance and feedback. Clerk has identified Darren Tuff in Enforcements BDC who will help with any issues but individual developers customer service team should be the initial contact. Clerk to action contact with Customer Services.`
 - The Causeway Footpath – contact details for landowner and Braintree District Council Street Scenes have been shared by Clerk for co-ordination of replacement of street furniture. Replacement should be imminent.
 - Village Hall and Housing Needs Survey – good feedback from displays in 15 High Street window.
 - Earls Colne Heritage Museum – sharing of the issues that have been outstanding with the museum and confirmation of steps undertaken to move the situation forward from the Clerk. Cllr Curtis and Cllr Cook to join the Committee as representatives.
 - Volunteer Litter Pickers – confirmed that there are still some issues with communication with BDC Street Scenes about collection of the bags and Clerk and Community Worker are liaising and helping where they reasonably can.
7. **TO RECEIVE THE COMMUNITY SPECIALS REPORT:**

Community Special Constable Update – Feb 2021 – EC Parish Council

- Since last meeting – 29.5 hours patrolling (22.5hrs EC, 7hrs CE) (As of 12th March)
- Since 1st January – 98.15hrs duty time.
- Costs- £45 invoice by Essex Police – Projected cost £30 pm appx (Split between both PC)
- 2 visits to Pump House Vaccination Centre
- 8th March – HVP at EC Primary School for back to School – X2 officers - 8.15am – 9.15am – No reported incidents
- 8 Elderly care packages delivered to Harold Sims House 12th March containing Crime Prevention advice (On behalf of BDC and Community 360)
- High Visibility Patrolling (HVP) Massingham Drive/Nannocourt in response to resident concerns regarding increased traffic at Vac Centre
- 3 visits to EC Primary School
- HVP in response to drug use concerns in identified areas
- All areas of village patrolled.
- Concerns of villagers using FB to report incidents instead of contacting Police – This is still continuing to happen (9th March – Nottingham Knockers in village)
- Vaccination signage was flagged as an issue and this was confirmed as an NHS response rather than BDC, Highways or Parish Council.
- Surgery to be held on 1st April 2021 and hope for attendance by Parish representatives.
- Confirmation that Parish Council are happy with the Parish Magazine input and Clerk to arrange for contact information to be passed on.

CSC 80707 Spike Townsend GCGI MSyl

Community Special Constable

8. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
21/00262/TPOCON	Colne Priors Upper Holt Street,	Notice of intent to carry out works to tree in a Conservation Area – removal of dead sycamore tree on listed boundary Wall of Upper Holt Street.	Application Permitted

	CO6 2PG		
21/000097/PLD	14 The Croft CO6 2NH	Application for Certificate of Lawfulness for Proposed Development – Erection off single-storey detached outbuilding.	Application Permitted
21/00134/DAC	41 Tey Road CO6 2LG	Application for Approval off details as reserved by conditions 3&4 off approved application 20/00928/LBC	Application Permitted
21/00069/TPOCOM	11 Upper Holt Street	Notice of intent to carry out works to tree in a conservation area - canopy is encroaching causing excessive shading	Application Permitted
21/000022/TPOCON	2 Ashwells Meadow CO6 2RF	Notice of intent to carry out works to tree in a Conservation Area – Fell Conifer hedge to rear of garden it has gotten to big for the raised beds	Application Permitted
20/01167/FUL	54 Coggeshall Road CO6 2JR	Erection of 2 detached bungalow-style dwellinghouses accessed off existing shared private drive.	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

Application No.	Location	Description	Parish Council Decision
21/00692/HH	5 Ashwells Meadow CO6 2RF	Part conversion of integral garage to habitable floor space, replacement of roof to existing single-storey rear extension and alterations to glazing	No Objection
21/00640/HH	4 Tey Road CO6 2LG	First Floor extensions to side elevation, part single, part two-storey extensions to rear elevation.	No Objection
21/00559/TPOCON	22 Park Lane CO6 2RJ	Notice of intent to carry out works to trees in a Conservation Area – T1 – Maple – Remove co-dominant leader with bark missing on underside. Tree has a large wound reaching approximately 2 metres high from the ground (see photo 1) T2 Silver Birch – Remove two lowest limbs (see photo 2) T3- Silver birch – Remove co-dominant leader with included union (see photo 3)	No Objection
21/00551/HH	37, Coggeshall Road CO6	Single Storey detached 2 bay car port	No Objection

	2JR		
21/00411/FUL	Land At, The Airfield, Earls Colne	Change of Use of land to be used as a Haulage Yard (Generis) with associated works, security fencing, access and landscaping with the erection of a two-storey building to be used as ancillary office space	Objections passed unanimously. Letter to be drafted
21/00396/REM	Land At, The Airfield, Earls Colne	Application for the approval of reserved matters (respect of layout, scale, appearance, access and landscaping) pursuant to outline planning permission 17/01157/OUT granted 25.11.2019 for the erection up to 10,220m ² of B1, B2 and B8 employment floorspace. Reserved matters relates to the development of the southern parcel of the site for B8 external storage and ancillary parking.	Objections passed unanimously. Letter to be drafted
21/00182/HH	60 Coggeshall Road CO6 2JR	Single-Storey Rear Extension	No Objection
21/00032/FUL	Land at Simm Close	Change of use of Land to a Community Garden For Harold Simms House	No objection per se concerns with Ownership and confirmation clarification needed between Eastlight and Local Residents
21/00073/DAC	Land At The Airfield Earls Colne	Application for approval of details as reserved conditions 6, 9, 12, 13, 14 and 16 approved application 17/01157/OUT	Objections passed unanimously. Letter to be drafted

9. THE MEMORIAL GARDEN OPPOSITE THE BIRD IN HAND:

- Cllr Barrett advised that contact has been made with Highways as there have been issues with the placement of remembrance materials/members off the public attending the site causing distraction to road users at what is a dangerous area of the road.

10. PAVEMENTS – PROBLEM TREES:

- Station Road – overhanging tree with dead branches and adverse camber due to roots
- Halstead Road outside The Spinney – adverse camber from roots causing issues especially with wheelchair users.
- Action – issues to be confirmed on Highways web site and areas to be reviewed by Clerk and Community Worker

11. VILLAGE PLANTING SCHEMES:

- Planting scheme discussed and Committee set up to look at issue for next Parish Council Meeting Cllr Spelling; Cllr Sparks; Cllr Barrett; Cllr Curtis; Cllr Parish and Cllr McKean to liaise on available dates.

12. TO RECEIVE AN UPDATE ON THE COMMUNITY WORKER :

- Village Sign to be examined and required works assessed and possible refurbishment looked at. Cllr Curtis to action

- Small gate to the side of Community Workers workshop has deteriorated. Cllr Sparks to action arranging quotes as bespoke sizing

13. TO RECEIVE AN UPDATE ON THE VILLAGE HALL:

- Committee confirm that a range has been identified and it will be domestic rather than commercial after advice from Gas Safety Technician. Purchase carried unanimously

14. AMENITY WASTE VEHICLE:

- Due to requirements to maintain social distancing required it has been decided to suspend the booking of the vehicle. Clerk to advise BDC and to monitor changes in guidelines

15. TO RECEIVE AN UPDATE ON THE MUSEUM:

- Schedule of works to be undertaken in the spring shared by Cllr Bendall.

16. TO RECEIVE AN UPDATE THE NEIGHBOURHOOD PLAN AND HOUSING NEEDS SURVEY:

- It was confirmed that an extension of one week was to be taken up. Clerk to action change in advertisement.
- A Village Hall form has been returned by an 8 year old resident Cllr Tracey advised

17. SCHOOL PARKING:

- It was confirmed that the document shared by Cllr McKean would be taken forward with the PPP team from the School and the Community Special.

18. 15 HIGH STREET EARLS COLNE:

- Coop Estates Group are happy for us to continue use of the window and they are happy to consider any suggestions we have for use of the space while it is empty for discussion with their Retail Team. Clerk to action

19. TO RECEIVE AN UPDATE ON CYCLEWAYS:

- Cllr Beavis and Cllr Parish advise that there have been continued positive meetings.

20. TO RECEIVE AN UPDATE ON THE MEMORIAL AND GARDENS:

- Works to damaged wall have been started
- Invitations to rededication to go out to whole Parish

21. COUNCILLOR TRAINING IN THE NEW FINANCIAL YEAR:

- Training opportunities to be sent out and requests coordinated by clerk.

22. FINANCE:

a) To approve the payment of March invoices

- Members reviewed the list of payments for March 2021 and approved all expenditure.

b) To acknowledge completion of the bank reconciliation for February 2021

- Members noted that the Bank Reconciliation had been completed by Cllr. M. Barrett.

Meeting ended 9.45pm.

Chairman

Date