

**Minutes of Meeting of Earls Colne Parish Council**  
**held in the Council Chamber on Wednesday 16<sup>th</sup> October 2019**

**PRESENT:** Cllrs. Mrs. M. Barrett, Mr. J. Bendall, Mr. T. Calton, Mr. R. Curtis, Mrs. J. Meleschko, Mrs. J. Parish, Mr. I. Sparks, Mr. H. Street and Mr. M. Tracey; County Cllr. J. Beavis; Mrs. A. Emerson (Clerk).

1. **APOLOGIES FOR ABSENCE:** Cllr. Mrs. N. Spelling, District Cllrs. G. Spray and G. Courtauld.
2. **DECLARATIONS OF INTEREST:** None declared
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:** No members of public in attendance.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 18<sup>th</sup> September were approved and signed as a true record.
5. **CLERK'S REPORT:** Report provided, detailing status of previous resolutions. Clerk to circulate the link providing information on council's declaring a climate emergency.
6. **PLANNING:**
  - a) Decisions reached by Braintree District Council as follows: -

<b>Application No.</b>	<b>Location</b>	<b>Description</b>	<b>Decision</b>
19/00802/REM	Land West of Station Road	Application for approval of reserved matters following outline approval 18/00121/OUT - Relating to the development of the site to provide 90 residential dwellings (Use Class C3) and associated infrastructure works.	Application Permitted
19/01227/DAC	Land West of Station Road	Application for approval of details reserved by condition 21 of approval 18/00121/OUT - Outline planning application for the erection of up to 90 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Station Road. All matters reserved except for means of access	Application Permitted
19/01228/DAC	Land West of Station Road	Application for approval of details reserved by condition 13 of approval 18/00121/OUT - Outline planning application for the erection of up to 90 dwellings with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access point from Station Road. All matters reserved except for means of access	Application Permitted
19/01351/NMA	Land West of Station Road	Application for a non-material amendment following grant of planning permission 18/00121/OUT - to remove the requirement for all hardstanding to be permeable.	Application Permitted

19/01340/HH	11 Kemsley Road	Erection of a two storey side extension	Application Permitted
19/01225/DAC	Land West of Station Road	Application for approval of details reserved by condition no. 19 of approved application 18/00121/OUT	Application Permitted
19/01226/DAC	Land West of Station Road	Application for approval of details reserved by condition no. 20 of approved application 18/00121/OUT	Application Permitted
19/01430/HH	6 Halstead Road	Proposed altered window layout, internal alterations and new porch to annexe.	Application Permitted
19/01431/LBC	6 Halstead Road	Proposed altered window layout, internal alterations and new porch.	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

- Tree related applications – Richard Curtis

Application No.	Location	Description	Application No.
19/00247/TPOCON	Atlas Works, Foundry Lane	Notice of intent to carry out works to tree in a Conservation Area - Black Elder - Cut overhanging branches back to boundary of 3 Hunts Yard	Objection on basis of unbalanced shape and future growth

- Other applications – John Bendall

Application No.	Location	Description	Parish Council Decision
19/01723/HH & 19/01724/LBC	River House, Lower Holt Street	Internal alterations and new side garden room	No objections
19/01716/LBC	79 - 81 High Street	Proposed like for like window replacement and repair work	No objections
CC/BTE/80/19	Earls Colne Primary School, Park Lane	Construction of a single-storey permanent standalone classroom building and 4 car parking spaces	In support of application

- c) Planning Law Update Seminar report – Cllr. R. Curtis provided an overview of the seminar. Cllr. J. Beavis noted that she has raised a question to BDC re CIL to understand why this is not being adopted in the District.
- d) Public Exhibition by Heyhill Land – Members noted that exhibition would be held in the Village Hall on Thursday.

**7. MEMBERS REPORTS:**

- a) Cycle Path Meeting – Cllr. J. Meleschko reported on recent meeting with Cllr. J. Parish, Richard Ramsey (Marks Hall Estate Manager) and Malcolm Hobbs (Airfield Business Park) which discussed the proposed cycle path linking Earls Colne to Marks Hall, and on to Coggeshall. The proposal will be taken to the Marks Hall Trustees in November.
- b) Devolution Briefing – Cllr. I. Sparks reported on the devolution briefing held at EALC, attended by councils who have signed up to the scheme and representatives of ECC Highways. Cllr. Sparks will discuss options around the state of footways with Colne Contracts. Cllr. J. Beavis advised that a debate was held at ECC where she asked for funding to be given to the Highways Panel rather than local councils via the Devolution Scheme.
- c) Meeting with members of St. Andrew’s Churchyard team – Cllr. J. Bendall provided a summary of recent meeting. Community Workers will continue to mow the grass and the hedge will be cut once a year. Clerk to arrange meeting with electricians to look at issue with church clock on the quarter hour.

**8. QUOTATIONS ON CHURCH CLOCK RESTORATION:** Members reviewed the quotes provided by four contractors. Clerk to get clarification on risk assessment, insurance and guarantee from Haward Horological Ltd. Members agreed to proceed with Haward Horological assuming that these areas were covered satisfactorily by their quote. Clerk to add full costing of clock repairs to budget meeting for discussion.

**9. REMEMBRANCE SUNDAY:** Cllr. I. Sparks provided an update on plans for this year. 7 silhouettes will be installed in shop windows along the High Street.

**10. NEIGHBOURHOOD PLAN UPDATE:** Cllr. T. Calton provided an update on activities and submitted a funding request for a contribution of £700 from the Parish Council towards the costs of the Village Open Day. Members approved this request.

**11. ESSEX COUNTY COUNCIL MATTERS:**

- a) Foundry Lane Parking – Members reviewed resident comments relating to access issues encountered by an ambulance recently on Foundry Lane and the request for yellow lines. Members agreed that they would not support this application at this time.

**12. BRAINTREE DISTRICT COUNCIL MATTERS:** No matters discussed.

**13. FINANCE:**

- a) Payment of Invoices – Members reviewed the list of payments for October 2019 and a summary of budget overspends and approved all expenditure. Clerk to prepare schedule of items that can be deferred to keep council within budget for this financial year.
- b) Bank Reconciliation September 2019 – reconciliation review completed by Cllr. Barrett.

Meeting closed at 9.40 pm

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Chairman

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Date