

**Minutes of Meeting of Earls Colne Parish Council**  
**held in the Council Chamber on Wednesday 16<sup>th</sup> January 2019**

**PRESENT:** Cllrs. Mrs. M. Barrett, Mr. J. Bendall, Mr. T. Calton, Mr. P. Clarry, Mr. R. Curtis, Mrs. J. Meleschko, Mrs. J. Parish, Mr. I. Sparks, Mrs. N. Spelling and Mr. H. Street.

Mrs. A. Emerson was present in her capacity as Clerk, together with District Cllr. G. Spray.

1. **APOLOGIES FOR ABSENCE:** Cllr. Mr. I. Morton-Smith, District Cllr. C. Siddall and County Cllr. J. Beavis.
2. **DECLARATIONS OF INTEREST:** none
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**  
A resident attended the meeting to observe proceedings. A resident attended the meeting in respect of agenda item 6b 18/02263/FUL to share information on this planning application.
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 19<sup>th</sup> December 2018 were approved and signed as a true record.
5. **CLERK'S REPORT:** Report provided.
  - Information provided on business rates relief for Public Toilets, the Local Services Fund deadlines, the Essex Village of the Year application deadlines, the Post Office consultation, Planning training for Members and a request from the Recreation Club re funding for May Day.
  - Local Council Award – EALC have set a goal to be first county to have all councils accredited to Foundation Level – Cllrs. Bendall and Sparks to review criteria to determine what action, if any, needs to be taken.
  - A request was received from Scope to consider locating a textile recycling point in the village – Members determined insufficient space.
  - Clerk updated members on quotation process for solar panels. Given time constraints it was agreed that Cllrs. Bendall, Sparks and Barrett would review the quotations and determine preferred option.
6. **PLANNING:**
  - a) Decisions reached by Braintree District Council as follows:-

Application No.	Description	Location	Decision
18/00325/TPO	Notice of intent to carry out works to trees protected by TPO 19/00 – Carry out works to Lime trees, lift crown to 4m on both trees, cut back 2m from nearby garage structure, remove all mistletoe and dead wood	19a Coggeshall Road	Application Permitted
18/00320/TPO	Notice of intent to carry out works to trees protected by TPO 19/00 – Cut back 4 boughs of Oak tree by 1.5m and remove 1 low branch from an ash tree	11 Coggeshall Road	Application Permitted
18/01977/FUL	Proposed extension to existing sales building to form new café with outdoor seating, new outdoors plant sales area and extension to existing car parking	Broomfield Farm Nurseries, Coggeshall Road	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows:-

Application No.	Description	Location	Parish Council Decision
18/00348/TPO	Notice of intent to carry out works to trees protected by TPO 19/2013 – carry out a 2m crown reduction	2 Shut Lane	No objection
18/02310/DAC	Application for approval of details reserved by condition 19 of approval 16/01475/FUL – Residential development of 50 new homes with highways access from Monks Road, public open space, SUDs, associated hard and soft landscaping and infrastructure	Land East of Monks Road	For Information Only
18/02301/COUPA	Prior approval for change of use of an agricultural building to residential unit	Becklands Farm, America Road	No objection – provided it does not result in further applications on site
18/02263/FUL	Erection of three office buildings (use class B1(a) and B1 (b)) with associated access, parking, landscaping and open space	Land at Earls Colne Industrial Park, The Airfield	No objection

c) S106 Re-consultation 17/01157/OUT, Land at the Airfield – Members had no objections to the change in S106 terms. Members would like to facilitate access to Marks Hall / Coggeshall from Earls Colne and are keen to discuss the possibility of funds for upgrading the new footpath to an all-weather cycle path. Clerk to follow up with planning officer.

d) Cllr. G. Spray advised that the Pudsies Paddock application has been delegated to officers. No Planning Committee date available as yet for Land Rear of Tey Road.

7. **MEMBER'S REPORTS:** none

8. **NEIGHBOURHOOD PLAN:** Cllr. Calton advised that the first meeting of the Parish Council Subcommittee had been held and members of the Steering Committee had been established. Next steps will be to convene a meeting with Jan Stobart and the Steering Committee. An update was provided, following discussions with Honeywood School, on involvement of students in gathering data / evidence for aspects of the NP.

9. **OPEN SPACES PLAN:** Members approved proposed changes to the plan.

10. **LIBRARY CONSULTATION:** A number of residents have registered interest in being involved in a voluntary Library Service. Members agreed that a Task Force needed to be established which will be led by Cllr. Spelling.

11. **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVE TO EARLS COLNE RECREATION CLUB TRUST:** Cllr. Meleschko was appointed to this role.

12. **COMMUNITY WORKER:** No matters reported.

13. **ESSEX COUNTY COUNCIL MATTERS:**

a) Resident Complaints re parking at Church Hill and Swallow Field – Members approved double yellow line schemes for the length of Church Hill on both sides of the road and for the entrance into Swallow Field. Clerk to arrange meeting between the Parish Council and Earls Colne Primary School to discuss other options for school parking.

- b) Request from White Colne re average speed cameras A1124 – Members, whilst sympathetic to the problem, agreed that average speed cameras would not be a practical solution on the length of road described.
- 14. **BRAINTREE DISTRICT COUNCIL MATTERS:** No matters reported.
- 15. **CAR PARK AND PUBLIC CONVENIENCES:** No matters reported.
- 16. **VILLAGE HALL:** No matters reported.
- 17. **HEALTH AND SAFETY:** No matters reported.
- 18. **FINANCE:**
  - a) Members approved the payment of invoices for January and reviewed the Actual/Forecast figures for the year.
  - b) Clerk reported that the Bond that members had agreed to invest £50,000 in was no longer a product on offer. Members agreed to invest the monies in an alternate account (5 year Fixed Rate Business Bond 2.5% Gross/AER Issue 5) with Cambridge & Counties Bank

Meeting closed at 9.15pm

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Chairman

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Date