

Minutes of Meeting of Earls Colne Parish Council
held remotely via Zoom on Wednesday 16th December 2020

PRESENT: Cllrs. Mrs. M. Barrett, Mr. J. Bendall (Chair), Mr. T. Calton, Mr. R. Cook, Mr. R. Curtis, Mr. N. McKean, Mrs. J. Parish, Mr. I. Sparks, Mrs. N. Spelling, Mr. H. Street and Mr. M. Tracey; District Cllr. Spray; and D. Hayns (Clerk)

1. **TO RECEIVE APOLOGIES FOR ABSENCE:** District Cllr. G. Courtauld and County Cllr. J Beavis
2. **TO RECEIVE DECLARATIONS OF INTEREST:** Cllr. M. Tracey re agenda item 6b 20/00413/TPOCON and Cllr R. Curtis re 3 agenda items at 6b 20/00413/TPOCON, 20/0039/TP & 20/00396/TPOCON.
3. **PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**
 - Donna Goodchild - present re agenda item 6c
 - Spike Townsend - Community Special to provide update and request a report from him is added to future agendas.

COMMUNITY SPECIAL REPORT:

- Currently 16 hours a month are being split between Earls Colne and Colne Engaine
 - Independent patrol will begin in the New Year after the training period. During the 3 shifts already undertaken all 4 public houses, the Primary School and the Air Ambulance have been visited.
 - Monthly coffee meetings with Cllr. Sparks and residents (Tier restrictions allowing) will be looked at in the New Year
4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING - PARISH COUNCIL MEETING 18th NOVEMBER 2020:** The minutes were approved as a true record, with agreement that the minute book be signed at a later point once the council reconvenes in person.
 5. **TO RECEIVE THE CLERK'S REPORT:** Report provided, detailing status of previous resolutions. Clerk provided an update on the following: -
 - Village Hall Hire – current Tier 3 status has prevented many of the hirers carrying on their classes. Braintree District Council still to confirm their understanding of guidelines.
 - Village Phone Boxes – Village Green Box opening as a book swap on 19th November. Draper's Hotel box will remain live but will be subject of future consultations with shorter timescales. Clerk to speak to Drapers management to organise reviews.
 - Eco Colnes & Halstead – We are happy to help with the pop up refill shop in the spring on Saturdays 10am to 2pm – we may offer the foyer and the vestibule as possible siting. Clerk to action.
 - Eco Colnes & Halstead – Use of the empty window by the High Street bus stop has previously been granted by the Landlords and use of space with our next display can be discussed. Clerk to action.
 - High Street – Window above Boots the Chemist – After the concern expressed by residents we have been advised that remedial works will be undertaken in the New Year when a new Lease period is agreed.

- Planting – Alliums have been planted in the planter at Station Road – top planting to be organised.

6. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
20/01322/HH	15 Burrows Road	Erection of a garden wall and willow fence along the boundary to number 13 Burrows Road.	Application Permitted
20/01582/FUL	Hanger 1 The Airfield	Insertion of 3 external windows within existing Aircraft Hanger.	Application Permitted
20/01620/DAC	The Farm, Colne Green Farm, Halstead Road	Application for approval of details as reserved by conditions 4 & 5 of approved application 18/00871/FUL	Application Permitted
20/00386/TPOCON	Land Near 9 Park Lane Close	Notice of intent to carry out works to trees in a Conservation Area - Fell to ground level 1 Horse Chestnut and Reduce and reshape a Horse Chestnut by up to 3 metres	Application Permitted
20/01799/DAC	5 The Kennels	Application for approval of details reserved by conditions 3 & 4 of approved application 20/00550/HH	Application Permitted
20/00364/TPOCON	Colne Priory Upper Holt Street	Notice of intent to carry out works to tree in a Conservation Area - FELL & REMOVE Horse Chestnut (T1) badly infected with bleeding canker. Tree dying & dropping branches. Application is to fell this tree and replace with Tilia cordata Avenue of 15 trees	Application Permitted
20/01400/DAC	Land Rear Of Tey Road	Application for the approval of details reserved by conditions 3, 4, 8 & 19(a) of approved application 18/00214/OUT	Application Permitted
20/00317/TPOCON	29 Burrows Road	Notice of intent to carry out works to trees in a Conservation Area - Fell Ivy covered stump, reduce ornamental Cherry and thin	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

Application No.	Location	Description	Application No.
220/01351/HH	Blackberry Barn Burnthouse Road	Re-consultation due to revised plans on 20/01351/HH Single-storey rear extensions, detached single-storey carport and associated elevational alterations	No Objections

20/00414/TPOCON	2 Burrows Road Earls Colne Essex CO6 2RZ Ref. No:	Notice of intent to carry out works to tree in a Conservation Area - Sycamore (T1) - To reduce small Sycamore to previous points, on boundary to Burrows Road. Trees not subject of TPO	No Objections
20/00413/TPOCON	Robins Hayhouse Road Earls Colne	Notice of intent to carry out works to trees in a Conservation Area - Willow Tree 1- Reduce to approx. 12 feet from ground level. Allowing regrowth, Poplar Tree 2 - Reduce to just above owl box. Allowing regrowth and Hawthorn/Ivy Tree 3 - Reduce to just below height of garage. Allowing regrowth.	No Objections Interest registered by MT
20/00395/TPO	15 Josselin Close Earls Colne	Notice of intent to carry out works to tree protected by Tree Preservation Order 64/00 - Fell diseased flowering Cherry, tree has been declining for the last couple of years, especially on one side. The tree was dead wooded two years ago and has regained more dead wood since. Client would like it removed and to re plant a tree better suited.	No Objections
20/00396/TPOCON	The Old Red House 52 Park Lane	Notice of intent to carry out works to tree in a Conservation Area - Client would like to fell or heavily pollard Lime tree by at least 6 meters in height. The tree is too close and growing into a grand old Oak, which they would like to make a feature of, and improve their view over fields. There are a group of small trees to the right of the Oak which the clients would like to reduce the crowns y 2 meters in order to improve the views and to stop them interfering with the frand Oak. Also felling spindly self set Holly on the end.	No Objections
20/02035/HH	Spring Cottage, Curds Road	Two –Storey side extension Earls Colne Essex CO6 2JT	No Objections

c) TO CONSIDER REQUEST TO ADD STANDARD RESPONSES TO OUR PLANNING APPLICATION REPLIES.

- Cllr. B. Cook proposed that, after the background given from the member of the public present, we look to get 'Local Connection Criteria' for all socially affordable housing on new sites and existing sites. Agreed. Clerk to approach BDC to define process on new and existing sites. Cllr. G. Spray to speak to the Braintree Housing Portfolio holder to ask why this is not being done standardly rather than having to be applied for.
- Cllr. B Cook proposed that after any planning meeting the PC will put its views in writing to BDC. Agreed.

d) TO RECEIVE A REPORT ON PERSIMMON MEETING 1ST DECEMBER 2020.

- Views on the meeting to be put in writing to BDC further to Cllr. B Cook proposal c)

e) TO REVIEW BDC FEEDBACK ON OUR RESPONSE TO THE PLANNING SCHEME OF DELEGATION CONSULTATION.

- The lack of inclusion of any suggestions made to the final plan was flagged. Cllr. G. Spray advised of a new scheme 'Members Forum' which has been taken from the

consultation and will involve early consultation on application. It will not be a decision making body but it will be open to the public.

f) A DECISION ON WHETHER WE WISH TO MAINTAIN 'PUBLIC RECREATION AREAS' ON NEW BUILD SITES.

- Agreed that we do, if these are large areas rather than small pockets of land within the site.

7. TO RECEIVE AN UPDATE ON PLANS TO REFURBISH THE VILLAGE HALL:

- The public consultation flyer for the Village Hall project will be postponed until the New Year due to current Tier guideline. Clerk to organise inclusion with Neighbourhood Plan Consultation delivery.

8. COMMUNITY WORKER

- Clerk to organise extra waste bin outside the Coop and monitor to see if this alleviates the rubbish overflow problem and negates the need for weekend emptying.

9. TO RECEIVE AN UPDATE ON CYCLEWAYS:

- Cllr. J. Parish gave an update advising that at the moment there are no maps that are clear enough to share

10. TO CONSIDER BDC PROPOSAL ON WEEE RECYCLING:

- Members agreed that this could be organised offering the car park at the Village Hall or the front parking area (dependant on size of vehicle) and with the proviso that peak traffic flow and parking times for York Road are considered. Clerk to liaise.

11. TO CONSIDER AND APPROVE POLICY REGARDING REMEMBRANCE DAY WREATHS

- Wreaths have only ever been removed due to condition and there is no timescale to this but it is very dependent on the weather.
- Clerk to liaise with Cllr Parrish & Cllr. I Sparks to draft reply emphasising this and request that wiring and weighting be used by the Poppy Appeal Organiser to prolong their lifespan.

12. TO APPROVE OPEN SPACES PLAN FOR 2021.

- Additions and changes to Plan agreed and Clerk to action updates and additions before deadline of February 2021.

13. UPDATE ON NEIGHBOURHOOD PLAN

- Update by Cllr. T Calton received.

14. TO DISCUSS INSTALLATION OF SUB-METERS

- Findings on last review to be looked at again by Clerk.

15. FINANCE:

- a) To approve the payment of November invoices
 - Members reviewed the list of payments for December 2020 and approved all expenditure.
- b) To acknowledge completion of the bank reconciliation for November 2020
 - Members noted that the Bank Reconciliation had been completed by Cllr. M. Barrett.
- c) To approve the budget for 2021/22
 - Members approved the budget for 2021/22

Meeting ended 9.35pm.

Chairman

Date