

**Minutes of Meeting of Earls Colne Parish Council**  
**held in the Village Hall 16<sup>th</sup> June 2021.**

**PRESENT:** Cllrs., Mrs. M. Barrett, Mr. J. Bendall (Chair), Mr. T. Calton, Mr. R. Cook, Mr. R. Curtis, Mr. N. McKean, Mr. I. Sparks, Mrs. N. Spelling, Mr. H. Street; and District Cllr. G. Courtauld County Cllr. C.Siddall and D. Hayns (Clerk)

- 1. CONFIRMATION OF COVID TESTS FOR ATTENDEES:** Tests had been taken by all but 1 and seating was arranged accordingly.
- 2. TO RECEIVE APOLOGIES FOR ABSENCE;** Cllr. Mr. M. Tracey and District Cllr. G. Spray, Mrs. J. Parish, Spike Townsend - Community Special
- 3. TO RECEIVE DECLARATIONS OF INTEREST:** None
- 4. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**  
Malcolm Hobbs Attending – in regard to item (9b (c)) Planning Application 21/00411/FUL & 21/00396/REM Land at Airfield Earls Colne item moved up Agenda. Presentation provided showing that, although the documentation online with the Planning Department was unclear the Council's concerns had been noted and they were addressed. Vote taken and motion passed to withdraw the Council's objection with the Planning Department. Clerk to action.
- 5. TO APPROVE THE MINUTES OF THE FOLLOWING MEETING - PARISH COUNCIL MEETING 19<sup>th</sup> May 2021:** The minutes were approved as a true record and signed.
- 6. REVIEW OF CLERKS ROLE:** Cllr. Bendall advised that the end of the Clerk's probationary period had been reached and her permanent appointment had been confirmed according to contract.
- 7. TO RECEIVE THE CLERK'S REPORT:** Report provided, detailing status of previous resolutions. Clerk thanked the Council for the appointment and provided an update on the following: -
  - Village Hall – Caretaker Barry Lynham is now in post.
  - Work Experience – We have a young gentleman working with us for the summer between 6<sup>th</sup> Form College and University. He is proving a big help.
  - De Vere Road Mural – Confirmed that Museum to be approached and provided with documentation on the old mural. Clerk to Action. Playgrounds Team happy to help with any future actions.
  - Attendees for Loan Shark Charter 28<sup>th</sup> July Halstead Town Hall confirmed as Cllr. Cook and Cllr. Bendall
  - Museum - works have started 10<sup>th</sup> June.
  - Graffiti in Village – BDC are cleaning down and checking if their removal fluid will work.
  - Dog Waste bins – they seem to have improved since the last meeting
  - 2 new classes at Village Hall

- Free Local planning training offered by BDC – Clerk to keep in contact and confirm dates
- Fork Andles window display – Clerk to arrange a thank you to the Children involved with this and the Survey to tie in with Annual Report.
- Next month is the NHS day 5/7/21 – It was decided we would look to thanking the businesses in the Village within the Annual Report/new website
- Church Clock – Being refurbished as we speak Getting together information on clock for website and facebook
- We have a key log and list of all keys in the VH – all checked and confirmed working.
- Savings made on new photocopier - offering cheaper cost by copy, smaller footprint, less emissions, less toxic toner than current machine.
- Fence on Allotments at Airfield – work is starting on replacing fence.

#### 8. TO RECEIVE THE COMMUNITY SPECIALS REPORT:

Spike is working away as advised.

#### 9. PLANNING:

a) Decisions reached by Braintree District Council as follows: -

Application No.	Location	Description	BDC Decision Minutes
21/01313/TPOCON	13 High Street	Notice of intent to carry out works to trees in a Conservation Area	Application Permitted
21/01286/TPOCON	15 - 17 Upper Holt Street,	Notice of intent to carry out works to trees in a Conservation	Application Permitted
21/01315/CLPLB	Earls Colne Social Club 4 Foundry Lane CO6 2SB	information only, that an application for a Certificate of Lawfulness of Proposed Works to a Listed Building has been received. Details of the application are displayed on the Council's website	<b>Application Refused</b>
21/00070/HH	20 High Street	Reconsultation – revised plans	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows: -

Application No.	Location	Description	Parish Council Decision
21/01819/TPOCON	York Park House,7 York Road CO6 2RN	Notice of intent to carry out works to trees in a Conservation Area – Box Elder (T1) – reduce crown to  all aspects by 2m to suitable growth points, Yew (T2) – reduce crown to all aspects by 1m to suitable growth points, Bay (T3) – reduce height by 2m, Western Red Cedar Hedge (H1) – reduce hedge height  by 0.5m and trim sides, Leylandii hedge(H2) – reduce hedge height by 2m and trim sides	No Objections

		to create formal hedge	
21/01769/TPOCON	Ashwells, Park Lane, Earls Colne	Notice of intent to carry out works to tree in a Conservation Area - Fell Conifer at front	No Objections
21/01767/TPOCON	9 Upper Holt Street, CO6 2PG	Notice of intent to carry out works to tree in a Conservation Area - Reduce mixed boarder hedge behind swimming pool area by approx 3 meters not visable from street view, hedge blocking light to pool	No Objections
21/01708/TPO	11 Hunt Road, CO6 2NX	Notice of intent to carry out works to tree protected by Tree Preservation Order 40/00 – Field Maple - reduce by 2m to previous reduction points. Tree is causing excessive shading rear of the property.	No Objections
21/01234/FUL	Land adj 7 Curds Road	Construction of 40m x 20m manege.	No Objections
21/01611/HH	41 Aubrey CloseCO6 2FG	Single-storey rear conservatory extension	No Objections
21/01656/NMA	Hydewell Halstead Road CO6 2	Non-Material Amendment to permission 19/02217/FUL granted 06.03.2020 for: Demolition of existing dwelling and the erection of a replacement two-storey 5 bedroomed detached dwellinghouse, detached garage and new vehicular access from Halstead Road.  Amendment would allow:  - Addition of external door to study	No Objections
21/01570/FUL	90/90A High Street, Table Coffee Shop/Flat 3, Earls Colne	Replacement of 3 front elevation window frames with timber frames.  Increase height of brick plinth to 900mm above floor level.	No Objections
21/01515/TPO	23A Coggeshall Road, Earls Colne Essex	Notice of intent to carry out works to tree protected by Tree Preservation Order 19/00 - Red crown of Oak (T9) tree by 3 meters at rear of property on boundary next to neighbours drive  The customer would like to reduce the canopy to stop the roots getting closer to the building and  causing damage, to maximise light into the garden and decrease the risk of branches falling	No Objections
2101732/PLD	41 Coggeshall Road CO6 2JR	Application for a Certificate of Lawfulness for a proposed use – Conversion of existing garage into habitable accommodation.	No Objections
21/01563/VAR	54 Coggeshall Road CO6 2JR	Variation of Condition 2(Approved Drawings) of permission 20/01167/FUL granted 05/03/20  Erection of 2 detached bungalow-style dwellinghouses accessed off existing shared private drive.  Variation would allow proposed design modifications to avoid statutory services in the verge strip  of the shared drive	No Objections

**10. CONFIRMATION OF ALLOCATION OF REVIEW OF POLICIES AND CONFIRMATION OF STANDING COMMITTEES AND REPRESENTATIVES.**

- Clerk Action to gather all documents and look to updated versions. Pass on to Councillors 1 document each (with updated version) to review.

**11. ANNUAL PARISH MEETING AND REPORT.**

- Cllr Spelling; Cllr Tracey and Clerk to look at online publishing of report and content.
- Annual Parish Meeting to be arranged for Wednesday 1<sup>st</sup> September 2021.

**12. CENTENARY AWARD.**

- Closing date to be set for 13<sup>th</sup> August – review to be made at August Meeting. Amended poster to go out end of July. Clerk to Action.

**13. TO RECEIVE AN UPDATE ON THE VILLAGE HALL.**

- Meeting to be arranged to look to refurbishment plans. Refurbishment team of Cllr Barrett, Cllr Bendall, Cllr Parish, Cllr Sparks, Cllr Spelling and Cllr Tracey to be reconvened Clerk to action.

**14. UPDATE ON WAR MEMORIAL AND RE-DEDICATION CEREMONY.**

- Request for attendance of all Councillors at the Re-dedication Ceremony on Sunday 27<sup>th</sup> June 2021. Plans to encourage attendance at Village Hall to be scrapped due to current climate – display to make use of Fork 'Andles window' after date.

**15. TO RECEIVE AN UPDATE ON PLAYGROUNDS.**

- Several plans coming on line.
- Cllr. Courtauld thanked for help with tracking down contacts.
- Meeting with BDC playgrounds delayed but should be rearranged in next few weeks. Clerk to chase.

**16. SECTION 106 MONIES.**

- Confirmation of S106 Committee. Cllr. Barrett, Cllr. Cook, Cllr. McKean, Cllr. Sparks, Cllr. Spelling, Cllr. Street.
- Clerk to keep pressure up on BDC for meeting. District and County Cllrs. confirmed support.

**17. UPDATE ON VILLAGE PLANTING .**

- Planting at Park Lane and Station Road growing well.
- Longer grass at Village Green encouraging wild plants to self seed.
- Planter outside Ziel to be replaced with sympathetic metal planter. Clerk and Community Worker to organise removal of old planter when needed.

**18. SHARING OF COMMUNITY ENERGY SEMINAR INFORMATION.**

- Interesting Seminar with lots of active Climate Committees out there.

**19. TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN**

- Update shared via email – confirmation that grant funding has been approved for next stages

**20) FINANCE:**

a) To approve the payment of June invoices

- Members reviewed the list of payments for June 2021 and approved all expenditure.

b) To acknowledge completion of the bank reconciliation for April 2021

- Members noted that the Bank Reconciliation had been completed by Cllr. M. Barrett.

c) AGAR for FY 2020/21 was approved.

Meeting ended 9.50pm.

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Chairman

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Date