

**Minutes of Meeting of Earls Colne Parish Council**  
**held in the Council Chamber on Wednesday 15<sup>th</sup> August 2018**

**PRESENT:** Cllrs. Mrs. M. Barrett, Mr. J. Bendall, Mr. P. Clarry, Mr. R. Curtis, Mrs. J. Parish, Mr. I. Sparks, Mr. H. Street and Mr. F. Williams.

Mrs. A. Emerson was present in her capacity as Clerk, together with District Cllr. G. Spray.

The Chairman conveyed the sad news that Christine Joslin had passed away earlier in the week. Christine had been very supportive of the Parish Council. Members to be advised of funeral details once available.

The Chairman noted that Cllr. G. McCubbine had tendered her resignation for personal reasons and requested that the Clerk put in motion the process for a Casual Vacancy.

1. **APOLOGIES FOR ABSENCE:** Cllrs. T. Calton and I.Morton-Smith, District Cllr. C. Siddall, County Cllr. J. Beavis.
2. **DECLARATIONS OF INTEREST:** None declared.

Chairman advised members that formal voting process would be adhered to going forward and encouraged all members to express their views on matters.

**3. PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA:**

Mrs. J. Smith of the Golf Club attended re agenda item 7a) Report of Meeting with Earls Colne Golf Club re Footpath 19 closure. Mrs Smith advised that the Golf Club had not been made aware in advance of the footpath closure and confirmed that the Golf Club will be happy to provide an alternate route when required but felt that the closure of the footpath was premature. Mrs Smith noted that surface water from the site is draining onto the Golf Course currently and that this may contravene planning regulations.

3 residents attended to observe the meeting.

Chairman invited Cllr. G. Spray to respond on agenda items as matters arose.

4. **TO APPROVE THE MINUTES OF THE FOLLOWING MEETING:** The minutes of the Parish Council Meeting of 18<sup>th</sup> July 2018 were approved and signed as a true record.
5. **CLERK'S REPORT:** Report provided.
  - Members advised that Parish Council application for 10 silhouettes was successful and that these will now form part of plans for the commemoration of the end of WWI
  - Members agreed that an annual Parish Council photo be taken
  - A resident had raised questions around how S106 spent in the village and requested that residents were asked how they felt funds should be used. One suggestion was to consider work on improving footway access within the village. Members discussed request. Clerk to summarise discussion in a letter to the resident.
  - A resident requested support from the Parish Council re Height Restriction notices that have recently appeared on Atlas Works Estate. Clerk to contact Red Brick Property Management to find out what prompted installation.

- Update provided on Church Clock. Mr. Atkinson has fixed the chime/time issues and is happy to continue with maintenance tasks. Clerk to arrange for new volunteer to assist when clocks change in October.

## 6. PLANNING:

a) Decisions reached by Braintree District Council as follows:-

Application No.	Description	Location	Decision
18/01226/AGR	Application for prior notification of agricultural or forestry development - Erection of steel frame agricultural barn	Claypits Farm Coggeshall	Planning permission Required
18/00149/TPO	Notice of intent to carry out works to trees protected by Tree Preservation Order - Pollard Lime Trees	Connaught House 19A Coggeshall Road	Part Granted Part Refused
18/00140/TPO	Notice of intent to carry out works to trees protection by Tree Preservation Order 5/02 Trimming of 2 Yew trees on sides adjacent to the pond by 3 feet.	Old Pond House Halstead Road	Application Permitted
18/00129/TPO	Notice of intent to carry out works to trees protected by Tree Preservation Order 64/00 - Cut back Sycamore (T1) to old cuts approx 2-2.5 metres and 3 metre lift and Reduce and reshape Yews (T2 & T3) up to 2 metres	5 Oxford Court	Part Granted Part Refused
18/00611/LBC	Replacement of window and door on rear elevation; rebuilding existing bay window to include first floor addition; replacement window on front elevation; Re-location and re-design of staircase and associated works; replacement of existing single storey storage building with new single storey extension; improvements to existing driveway; re-location and extension of existing garage to create cartlodge type structure; external landscaping to include extension of existing wall and access gate to garden; erection of swimming pool and pool house and internal alterations.	Nightingale Hall Nightingale Hall Road	Application Permitted
18/00260/FUL	Proposed rear single storey extension linking to existing double garage and conversion of the existing double garage to a bedroom with ensuite bathroom and additional W/C. Construction of new double timber frame cart lodge. Replacement of all existing sash windows with double glazed sash windows.	15 - 17 Upper Holt Street	Application Permitted

b) Current Applications were reviewed by the Parish Council as follows:-

Application No.	Description	Location	Parish Council Decision
18/00203/TPOCON	Works to tree in a Conservation Area - Sycamore (T1) - Fell to ground level due to tree showing signs of severe dieback	136 High Street	No objection
18/01396/DAC	Erection of replacement barn	1 Church Hill	Information Only
18/00199/TPOCON	Works to tree in a Conservation Area - Fell a Magnolia tree	1 High Street	Objection to tree being felled.
18/01352/NMA	Application for a non-material amendment following grant of planning permission 16/00056/FUL - Cedar cladding to be used on South East Elevation.	35 Coggeshall Road	Information Only
18/00196/TPOCON	Work to trees in a Conservation Area - G1- Cherry x2, Oak x2, Horse Chestnut - Provide 1m clearance from overhead cable, T1- Cherry - Reduce crown by 2m, T2 - Field Maple – Fell, T3 - Ash - Reduce crown by 2m, G2 - Ash x2, Lime, Cherry - Crown lift to 2.4m over footpath and 5.2m over highway	Earls Colne Primary School Park Lane	No objection but Parish Council would like to suggest that foliage is cleared from traffic signs and street lighting.
18/01312/FUL	Single storey rear extension and conversion of outbuilding.	15 Park Lane	No objection
18/00186/TPOCON	Works to tree in a Conservation Area - Remove low hanging branches of 1 no, tree in the car park at rear of site	East Of England Cooperative Society Ltd 31 High Street	No objection
18/01314/PLD	Application for a proposed lawful development certificate -Detached single storey outbuilding	Turnip Cottage 2 Curds Road	Information Only

The Chairman voiced concerns over the lack of a standard format for planning applications and requested that Cllr. G. Spray take this matter up with BDC on behalf of the Parish Council. Much time is spent by Members standardising information so that details can be presented at meetings and comparisons made between existing and proposed plans.

- c) The Chairman gave Members background on proposed feedback to Highways. Members noted again their frustration on recent planning committee experiences and agreed that feedback should be submitted to our MP and to senior Essex County Councillors responsible for Infrastructure. Cllrs. J. Bendall, I. Sparks and H. Street to finalise content and distribute to Members for approval.
- d) Members noted date/time for meeting at Airfield.
- e) Cllr. P. Clarry responsible for planning matters to be presented at next Parish Council Meeting.

## 7. MEMBER'S REPORTS:

- a) Cllr. R. Curtis provided a summary of the meeting with the Earls Colne Golf Club re Footpath 19 closure. Clerk to arrange for a meeting with Site Manager of Crest Nicholson and to discuss situation with ECC Footpaths Representative. Members discussed the need for a physical barrier

once work is underway on footpath. Chairman confirmed that we will continue to liaise closely with the Golf Club.

- b) Chairman gave a brief overview of meeting with CALA residents.
- 8. **NEIGHBOURHOOD PLAN:** Over 80 residents have responded to the Neighbourhood Plan newsletter and expressed an interest in attending a preliminary meeting. Clerk to arrange meeting with Cllr. T. Calton and I. Morton-Smith to discuss arranging a public meeting.
- 9. **COMMUNITY INITIATIVE FUND:** Cllr. H. Street raised the possibility of providing charging points for electric/hybrid cars and applying to the CIF fund to support this initiative. Members agreed that Cllr. H. Street should investigate further and Clerk to add to agenda for next month. Cllr. I. Sparks raised the playground areas as potential areas for CIF, noting the need to upgrade equipment at the Recreation Ground and provide something for 3-6 year old age group at Rueben Walk. Clerk to arrange for meeting with Wicksteed to discuss scheme options.
- 10. **FOUR COLNES SHOW:** Cllr. I. Sparks noted that rota needs to be revisited for next year's show to ensure that there is additional cover during the day.
- 11. **TRAINING:** Members reviewed details of a number of training courses that are on offer during the remainder of the year. Clerk to contact EALC on feasibility of them running a planning course at the Council Office. Agreed that we will send a representative/s to attend the Highways Briefing in November. Members to advise Clerk if interested in any other courses.
- 12. **COMMUNITY LITTER PICK EVENT:** Clerk confirmed all required materials being delivered to the office on Friday for the Litter Pick. Resident who initiated the idea has posted information on social media and has confirmed that they will be in attendance on Sunday.
- 13. **COMMUNITY WORKER:** Members to review planting at Shrubbery and confirm to Clerk if there are issues with content.
- 14. **ESSEX COUNTY COUNCIL MATTERS:** No matters reported.
- 15. **CAR PARK AND PUBLIC CONVENIENCES:** No matters reported.
- 16. **BRAINTREE DISTRICT COUNCIL MATTERS:** No matters reported.
- 17. **VILLAGE HALL:** No matters reported.
- 18. **HEALTH AND SAFETY:** No matters reported.
- 19. **FINANCE:**
  - a) Members approved the payment of invoices for August and reviewed the Actual/Forecast figures for the year. Clerk advised electrical testing required for Store/PC which will take us over budget by £150.

Meeting closed at 9.35pm

-----  
Chairman

-----  
Date