

**Minutes of the Annual Meeting of Earls Colne Parish Council held  
in the Council Chamber on Wednesday 20<sup>th</sup> May 2009**

---

**PRESENT:**

Mrs. M. Barrett, Mr. J. Bendall (Chairman), Mrs. R. Hall, Mrs. D. Howorth, Mr. K. Shipp, Mr. I. Sparks, Mr. R. van Dulken and Mr. F. Williams.

Mrs. P. Herbert was present in her capacity as Clerk together with P.C. Andrews, Mrs. S. Brady (Community Warden) and one member of the public.

**1. ELECTION OF CHAIRMAN**

Mr. Bendall called for nominations for the position of Chairman. Mr. Bendall was proposed by Mr. Williams, seconded by Mr. van Dulken, and this was carried unanimously.

**2. ELECTION OF VICE-CHAIRMAN**

The Chairman called for nominations for the position of Vice-Chairman. Mr. van Dulken was proposed by Mr. Williams, seconded by Mrs. Howorth, and this was carried unanimously.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Mr. R. Curtis, Mr. C. Hazell, Mr. M. Tracey and Cllr. C. Siddall (BDC).

**4. DECLARATIONS OF INTEREST**

Mr. Sparks declared a personal interest in the planning application for 1 Colne House Farm as he was acquainted with the applicants.

**5. PUBLIC PARTICIPATION SESSION**

Mr. Vigouroux-Henday expanded on correspondence regarding low flying at Earls Colne Airfield which he had submitted to the Council for consideration and which was discussed later in the meeting.

The Community Warden reported on an incident which had occurred relating to cars displayed for sale in the parking area in Halstead Road. It was agreed that the situation should be monitored and discussed at the next meeting.

P.C. Andrews reported on problems with underage drinking at the Recreation Club grounds and on the Millennium Green. On one occasion the adult purchaser of the alcohol had been traced and dealt with.

**6. TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:**

The Minutes of the meeting held on 15<sup>th</sup> April 2009 were approved and signed.

**7. CLERK'S REPORT**

- a) **Insurance Claim:** Members noted that a claim against the Council in respect of a vehicle's broken window caused by a stone thrown out by the Council's grass cutting machinery, had been fully met by the Council's insurers.

**8. PLANNING:**

- a) **Decisions reached:** Members noted the following:

*09/00233/FUL Erection of B1 Industrial Unit, Riverside Business Park, Station Road* Granted

*09/00225/FUL – Carry out repairs to existing picket style boundary fence and replace timbers if necessary. Reposition pedestrian gate to a point nearer to the highway – Priory Cottage, 35 Upper Holt Street* Granted

*09/00046/TPO – Remove branches of one copper beech tree – 30 Josselin Close* Granted

*09/00345/FUL – Proposed garage conversion, erection of rear conservatory and a new porch -3 Tey Road* Granted

b) **Current applications:** Mr. Sparks reported on the following applications:

*09/00475/FUL – Erection of summerhouse at rear of property – 47 Foundry Lane*

Members had no objections to this application.

*09/00503/FUL – Erection of conservatory – 7 Upper Holt Street*

Members had no objections to this application.

*09/00501/FUL – Retention of log cabin – Broomfield Farm Nurseries, Coggeshall Road*

Members objected to this application on the grounds that this was the second retrospective application for this site and they requested clarification as to whether the existing business could be extended without the submission of a change of use application.

*09/00502/FUL – Amendment to industrial unit approved under 04/00594/FUL – Change curved roof to pitched roof and reposition staff toilets from external toilet to inside industrial unit – 1 Colne House Farm, Station Road*

Members had no objections to this application.

*09/00519/FUL – Erection of two storey front/side extension for new bedroom and au pair living accommodation – Rosedene, Coggeshall Road*

Members objected to the application on the grounds that the ground floor extension had no internal connection to the existing house and could be used as a separate self-contained dwelling.

*09/00535/FUL – Erection of side extension – Greenbanks, Tey Road*

Members had no objections to this application.

c) **Notice of Appeal:** Members noted that an appeal has been lodged against refusal of the following planning application, which would follow “written representations procedure”:

*08/02156/FUL – Erection of detached dwelling with garage and access through existing wall – Land adjacent 32 York Road.*

## **9. MEMBERS' REPORTS**

a) **Reallocation of responsibilities:** The following responsibilities were agreed:

Airfield Liaison Committee	M. Tracey/(I. Sparks)
Annual Report/Newsletter	M. Barrett/D. Howorth
Christmas Carol Service/Trees	F. Williams/R.Hall/R. van Dulken
Community Worker	R. Curtis/ C. Hazell

Earls Colne Recreational Trust	J. Bendall/(C. Hazell)
Earls Colne Twinning Association	R. van Dulken
Earls Colne Society	F. Williams
Earls Colne Web Site	K. Shipp
Emergency Planning	C. Hazell/M. Tracey
Footpath Representative	R. Curtis/M. Barrett/R. van Dulken
Halstead Area Crime Prevention Panel	M. Barrett/I. Sparks
Halstead & Earls Colne Educational Trust	F. Williams
Halstead Traffic Management Liaison Committee	R. Curtis
Highways	I. Sparks/J. Bendall
Millennium Green Trust	M. Tracey
Planning	Rota
Play Area	C. Hazell
Police Liaison	I. Sparks/M. Barrett
Transport	I. Sparks/R. Curtis
Tree Warden	R. Curtis
Village Environment	All Members
Village Hall	R. Hall/F. Williams/K. Shipp
Youth Club	All Members

## 10. ESSEX COUNTY COUNCIL

- a) **Vehicular Speeds – Massingham Drive/Foundry Lane:** Members noted that concerns had been expressed by a resident of Foundry Lane regarding the speed of traffic accessing Massingham Drive from the High Street and accessing the High Street from Foundry Lane and Massingham Drive. A meeting had been held with the Highways Department which had monitored the site over several days and found no evidence of speeding at any of the locations. No further action was proposed.
- b) **Youth Centre:** Members noted that Cllr. Pike had advised that representatives of the Youth Service would be attending the June Parish Council meeting to update members on current youth provision in Earls Colne.

## 11. BRAINTREE DISTRICT COUNCIL

- a) **Parish Cluster Meeting:** Mr. Sparks reported on this meeting which had been held on 11<sup>th</sup> May.

- b) **Introduction of Wheeled Bins to Foundry Lane:** The Clerk advised that correspondence had been received from two residents of Foundry Lane and a resident of The Coach House in the High Street concerning the BDC proposal to introduce the wheeled bin scheme to further properties in the District. Members noted the response sent by the District Council to these residents and felt that any further concerns should be raised with the District Councillors.
- c) **Being Safe Launch:** No-one was available to attend the launch of this project on 27<sup>th</sup> May.

## 12. REVIEW OF ANNUAL PARISH MEETING

Members discussed the Annual Parish Meeting which had taken place on 7<sup>th</sup> May. The Clerk was asked to respond to queries raised at the meeting concerning the following:

**Adoption of Estate Roads – Atlas Works Estate** - The Clerk reported that she had been advised by Essex County Council there was no legal agreement in place and that there were a number of remedial matters requiring the attention of the developers, including street lighting repairs. It was agreed that the developers should be contacted and that Mr. Tuffen who had raised this matter should be advised accordingly.

**Request for bus shelter at Church Hill or Upper Holt Street** – Members considered this request from Mr. Pye and agreed that the number of people who would use a bus shelter at either of these locations would not justify the expense, it was also felt that the footway in Upper Holt Street would be too narrow to accommodate a shelter.

**Park Lane** – It was agreed that the Clerk should send Mr. Munson a more detailed response to his query regarding the meeting which had taken place with the Highways Department concerning traffic matters in Park Lane.

**Christmas Decorations** – Mrs. Dennison had suggested that more decorations should be put up in the Village at Christmas and it was agreed that a meeting of the Christmas Group should be called, to which Mrs. Dennison should be invited.

## 13. LOW FLYING AT E.C AIRFIELD

Members considered correspondence from Mr. Vigouroux-Henday seeking the Council's support for his appeal to the District Council to deal with the Civil Aviation Authority on his behalf in respect of low flying at Earls Colne Airfield.

It was agreed that a letter should be sent to the District Council asking them to satisfy themselves that the Section 106 Agreements in place for the Airfield were being complied with and that the results of this investigation should be made available to members of the Airfield Liaison Committee at their next meeting. No further action was proposed.

## 14. VILLAGE AGENTS CONFERENCE

Mr. Williams volunteered to attend a free conference on Wednesday 17<sup>th</sup> June 2009 to launch a new partnership pilot project introducing 12 new Village Agents in Braintree, Chelmsford and Maldon from October 2009.

## 15. EALC COURSES

No-one wished to attend the courses scheduled to take place in June.

## 16. VILLAGE HALL

- a) **New Heating System:** Members noted that the installation of the new boiler had been completed.

- b) **Premises Licence:** Mr. Williams reported on recent discussions with the Treasurer of Earls Colne Twinning Association concerning the Village Hall`s Premises Licence,.

**17. FINANCE**

- a) **Payment of Accounts:** For schedule of payments see Appendix 1.
- b) **Internal Audit:** Members noted that an Internal Audit had been carried out on 29<sup>th</sup> April when the accounts for the period 1<sup>st</sup> January to 31<sup>st</sup> March 2009 were found to be satisfactory with no matters requiring attention.

There being no further business, the meeting closed at 10.40 p.m.

Date .....

.....

CHAIRMAN

