

PRESENT:

Mrs. M. Barrett, Mr. J. Bendall (Chairman), Mr. R. Curtis, Mrs. R. Hall, Mr. C. Hazell, Mrs. D. Howorth, Mr. K. Shipp, Mr. I. Sparks, Mr. M. Tracey and Mr. F. Williams

Mrs. P. Herbert was present in her capacity as Clerk.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr. R. van Dulken, Cllr. C. Siddall, Cllr. G. Spray and Mr. P. Darlington.

2. DECLARATIONS OF INTEREST

Mr. Williams declared a personal interest in the planning application for 18 Park Lane as he was acquainted with the applicant.

3. PUBLIC PARTICIPATION SESSION

No members of the public were present.

4 TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

The Minutes of the last meeting, held on 16th February 2011, were approved and signed.

5. CLERK'S REPORT:

- a) **Parish Council Elections:** Members were reminded that completed nomination packs should be delivered to the Returning Officer at Causeway House by the deadline of noon on 4th April 2011.
- b) **Village Clock:** The Clerk advised that the clock had been repaired.
- c) **Pump House Medical Services Ltd. – Application for preliminary consent prior to inclusion in the Pharmaceutical List:** The Clerk advised that the Appeal had been dismissed.

6. PLANNING:

- a) **Decisions reached:** Members noted the following:

10/01659/LBC – Retention of replacement windows to rear of property – 44 High St. Refused

11/0002/TPOCON – Work to 5 lime trees, four horse chestnut trees and one oak tree – Colne Priory Granted

11/00042.FUL – Construction of new storage building – 42 Halstead Road Granted

11.00011/FUL – Creation of 10 car parking spaces – Dudley Road Refused

11/00010/TPOCON – Work to 1 lime tree – 24 Upper Holt Street Granted

- b) **Current applications:** Mr. Williams reported on the following planning applications:

11/00213/ful – Change of use of existing double garage into residential accommodation – 40 Halstead Road

Members had no objections to this application.

11/00272/FUL – Erection of veranda/raised decking attached to ear of property, leading to new ground level decking area – The Ark, 18 Park Lane

Members had no objections to this application.

11/00190/FUL – Proposed single storey rear extension, basement, loft conversion and detached garden shed – 6 Queens Cottages

The Parish Council reconsidered this application in the light of objections from neighbours received after the Council's previous comments were submitted.

Members continued to have no objection in principle to the application, other than that they would prefer to see a velux window used in the attic conversion, rather than a dormer window, as this would have less impact on the terrace. However, members expressed concerns about the practicalities of constructing a cellar at a mid terraced property and requested that officers exercise due diligence when considering the details of this application and take note of the concerns expressed by the owners of neighbouring properties.

Mr. Curtis reported on the following tree application:

11/00045/TPO – Reduce horse chestnut, sycamore, maple and lime trees – 6 Tillwicks Court, Halstead Road

Members had no objections to this application.

7. MEMBERS' REPORTS:

- a) **Annual Report** – Mrs. Howorth advised that the production of the Annual Report was on schedule and should be delivered by the printers by 4th April. The Chairman thanked Mrs. Howorth and Mrs. Barrett for their hard work.
- b) **P3 Course** – Mr. Curtis reported on a course he had attended on 3rd March on Rights of Way Legislation and Enforcement.

8. ESSEX COUNTY COUNCIL

There was nothing to report.

9. BRAINTREE DISTRICT COUNCIL

- a) **Public Car Park and Toilets:** No further information had been received.
- b) **Children's Activity Days:** It was agreed that the Village Hall could be made available free of charge for a Children's Activity Day during the summer holidays.
- c) **Greenheart Campaign:** The Clerk advised that she had applied for 10 free trees for the Millennium Green Tree Planting Day on 20th March, and that a voucher for the trees had been received.

10. FOUR COLNES SHOW

It was agreed that the Parish Council should run a stall at the Four Colnes Show on 13th August

11. ANNUAL PARISH MEETING

Members were reminded that the Annual Parish Meeting would take place in the Small Hall on Wednesday 27th April, and that any reports on areas for which members had special responsibility

should be handed to the Clerk by the end of March. Catherine and Michael Turner had agreed to give a short presentation on the `Life in the Churchyard` project at the meeting.

12. VILLAGE HALL

There was nothing to report.

13. FINANCE

- a) **Payment of Accounts:** For schedule of payments see Appendix 1

There being no further business, the meeting closed at 8.08 p.m.

Date

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CHAIRMAN